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**Adams County Public Hospital District No. 3
Regular Meeting of the Board of Commissioners**

Thursday November 30, 2017
Board Meeting: 4:00 p.m.
Light Dinner to follow
Conference Room
Regular Board Meeting

1. Call to Order
2. Comments from Audience
3. Auxiliary Report
4. Medical Staff Report
5. Department Report
6. Conflict of Interest Declarations
7. Consent Agenda
 - A. October 26, 2017 Budget Hearing; October 26, 2017 Regular Board; November 28, 2017 Finance; November 29, 2017 Personnel Committee meeting minutes
 - B. Claims and payroll
 - C. Bad debts and charity care
8. Patient Satisfaction Survey
9. Financial and Statistical Report:
10. Old Business:
11. New Business:
 - A. Approval of Resolution 17-13 Reclassification of Funded Depreciation
 - B. Approval of Resolution 17-14 Meeting Adjournment/Reschedule
 - C. Appointment of Nominating Committee
12. Administrative Report
 - Nursing Report
 - Patient Story

CEO Report

13. Articles

14. Process Feedback

15. Executive Session:

The Board will meet in closed Executive Session per: 1) RCW 70.44.062(2) whereby all meetings, proceedings, and deliberations of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 and all meetings, proceedings, and deliberations of the board of commissioners, its staff or agents, to review the report or the activities of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 may, at the discretion of the quality improvement committee or the board of commissioners, be confidential and may be conducted in executive session. Any review conducted by the board of commissioners or quality improvement committee, or their staffs or agents, shall be subject to the same protections, limitations, and exemptions that apply to quality improvement activities under RCW 4.24.240, 4.24.250, 43.70.510, and 70.41.200. However, any final action of the board of commissioners on the report of the quality improvement committee shall be done in public session; and 2) per RCW 42.30.110(g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging an employee, that action shall be taken in a meeting open to the public.

The Executive Session is expected to last 20 minutes.

16. Adjournment



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**Adams County Public Hospital District No. 3
Board of Commissioners Meeting Minutes
November 30, 2017**

Present: Larry McCourtie, Shirley McCullough, Lynda Bowers, Bob Carlson, and Terry Thompson

Others Present: Connie Agenbroad, Mark Bunch, Mindy Gonzalez, Tina Bernsen, Mary Garza, and Jim Lomax

Call to Order: President McCourtie called the meeting to order at 4:00 p.m. President McCourtie announced that the meeting is being recorded. President McCourtie asked if everyone could hear him. All present acknowledged they could hear him.

Comments from Audience: None

Auxiliary Report: None

Medical Staff Report: None

Department Report/Presentation: Mindy Gonzalez presented an update to the Commissioners on the employee intranet regarding job postings, patient safety reports, and patient satisfaction reports.

Conflict of Interest Declarations: None

Approval Consent Agenda: Bob Carlson made a motion to approve the Consent Agenda comprised of the; 1) October 26, 2017 Budget Hearing; October 26, 2017 Regular Board; November 28, 2017 Finance; and November 29, 2017 Personnel Committee Minutes. 2) Claims, payroll, payroll taxes, and Auxiliary in the amount of \$2,033,999.67. 3) Bad Debts and Charity care in the amounts of \$83,290.31 and \$46,359.61 respectively. Terry Thompson seconded the motion. The motion passed unanimously.

Patient Satisfaction: Mindy Gonzalez presented on outpatient and inpatient satisfaction.

Financial Report: For the month ending, October, 2017, OCH incurred an operating loss (including approximately \$50,573 in hospital levy; \$39,765 in EMS levy) in the amount of \$124,095 with investment gain of \$24,469 for a total net loss of \$99,626; year-to-date operating loss (including approximately \$505,730 in hospital levy; \$397,650 in EMS levy;) was \$1,436,777 with investment gain of \$294,847 for a year-to-date loss of \$1,141,930.

Mark Bunch again explained that the reason purchased services are over budget has to do with the Meditech upgrade. This is because amounts that were included in the capital budget for the Meditech upgrade cannot be capitalized under current guidelines for IT capital projects. Mark Bunch stated that he would probably need to come back to the board in December to ask for an adjustment to the 2017 budget.

Old Business: None

New Business:

Approval Reclassification of Funded Depreciation Resolution 17-13: Bob Carlson made a motion to approve Resolution 17-13, authorizing to reclassify \$1.25 million from the Funded Depreciation Account to the Operating Account. Shirley McCullough seconded the motion. The motion passed unanimously.

Approval of Meeting Adjournment Resolution 17-14: Terry Thompson made a motion to approve Resolution 17-14, adjourning the December 28, 2017, regular Board meeting and rescheduling it to December 21, 2017 at 4:00 p.m. Bob Carlson seconded the motion. The motion passed unanimously.

Appointment of Nominating Committee: President McCourtie appointed Shirley McCullough and Lynda Bowers to the Nominating Committee. They will bring recommendations for President, Vice-President, and Secretary to the December meeting.

Connie Agenbroad asked to postpone the 5% average increase to hospital charges from January 1, 2018 to March 1, 2018. The hospital will be having PARA Healthcare Financial Services do a charge master review and with going Live with Meditech 6.1 on January 1, 2018, it is recommended that this increase be postponed until March 1, 2018. Lynda Bowers made a motion to postpone the 5% average increase to hospital charges until March 1, 2018. Shirley McCullough seconded the motion. The motion passed unanimously.

Nursing Report: There were two (2) admission restrictions with zero (0) diversions for October. Admissions restrictions for September were again deferred until clarification can be made on the number of restrictions and diversions.

Patient Story: Connie Agenbroad discussed a phone call she received from a patient's father about how grateful and thankful he was that the hospital had such an excellent ER staff and provider.

CEO Report: Connie Agenbroad presented a training video on "Run, Hide, Fight - Surviving an Active Shooter Event".

Connie Agenbroad informed the Commissioners that the State Auditor would be here in December for the annual audit.

Disproportionate Share Application has been completed and filed on time. The hospital is waiting to hear back from the state on the final dollar amount the hospital will receive.

NES has accepted the hospital's purposed increase of \$13.00 instead of the purposed amount from NES at \$15.00. The blended rate will go from 156.91 to \$169.91 effective January 1, 2018.

Employee health insurance premium increase will go up approximately 16.9%. The employee insurance committee met several times and discussed different options such as having a buy up plan and/or having the employee pay a portion. It was felt that this could not be achieved in a timely manner so an administrative decision was made to accept the increase for 2018. The employee insurance committee will be meeting in 2018 to explore different options for employee health insurance.

Connie Agenbroad informed the Commissioners that on Wednesday February 7, 2018 starting at 3:30 will be the Employee Recognition party. This year's theme is Major League Baseball (MLB).

Connie Agenbroad is still working with Jesse Torres on the sleep clinic and she hopes to have something finalized in the next couple of weeks. Some upfront costs need to be worked out before moving ahead.

Jim Lomax presented the new winter jackets that were purchased for the EMS crew.

Connie Agenbroad discussed that December 1, 2017 is the last recommended date for employees to receive the flu vaccine. The employee has the right to refuse the vaccine but will be required to wear a mask when at work per hospital policy. The employees do not need to wear a mask until the hospital infection control nurse in consultation with the local public health department has determined the flu season has become active. Per Infection Prevention Policy, if the employee does not follow the hospital policy, they may be subject to disciplinary action up to and including termination.

Articles: The Board reviewed articles regarding, "Results are in Essentia Health's mandatory flu shot program", from beckershospitalreview.com, November 21, 2017; "White House open to striking health provision from tax bill", from keprtv.com, November 21, 2017; "US regulators approved first digital pill to track patients", from khq.com, November 21, 2017; "Obamacare sign-ups 45 percent ahead of last year's pace", from seattlepi.com, November 15, 2017; "Several States Roll Back 'Retroactive Medicaid', A Buffer for the Poor" from kuow.org, November 21, 2017; "A small-town doctor wanted to perform surgeries for transgender women. He faced an uphill battle." From washingtonpost.com, November 21, 2017; "State again says 75-bed mental health hospital in Lacey can move forward. But what will Providence do?" from theolympian.com, November 21, 2017; "40 percent of Doctors, Nurses Go To Work with the Flu, Survey Finds<<CBS Seattle", from seattle.cbslocal.com, November 6, 2017; "Deaths from drugs, alcohol, and suicide could hit 1.6M over the next decade, report says", from usatoday.com, November 21, 2017; "Tax-exempt Mao Clinic grows, but rural patients pay a price", from politico.com, November 21, 2017; and Thank you from a patient.

Process Feedback: None

Executive Session: Executive Session: President McCourtie stated that the Board would meet in closed Executive Session per: 1) RCW 70.44.062(2) to review and discuss

quality improvement activities and 2) RCW 42.30.110(g) to review and discuss the performance of a public employee. Any final action of the board of commissioners would be taken in open session. A complete legal citation of the above was available in the agenda to this meeting, upon request, and as cited below:

1) RCW 70.44.062(2) whereby all meetings, proceedings, and deliberations of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 and all meetings, proceedings, and deliberations of the board of commissioners, its staff or agents, to review the report or the activities of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 may, at the discretion of the quality improvement committee or the board of commissioners, be confidential and may be conducted in executive session. Any review conducted by the board of commissioners or quality improvement committee, or their staffs or agents, shall be subject to the same protections, limitations, and exemptions that apply to quality improvement activities under RCW 4.24.240, 4.24.250, 43.70.510, and 70.41.200. However, any final action of the board of commissioners on the report of the quality improvement committee shall be done in public session, and

2) RCW 42.30.110(g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging an employee, that action shall be taken in a meeting open to the public.

The Executive Session is expected to last 20 minutes.

The Executive Session convened at 5:05 p.m.

Resumption of Open Session: The open session resumed at 5:25 p.m.

Adjournment: The meeting adjourned at 5:25 p.m.

Respectfully submitted,



Bob Carlson, Secretary