

**Adams County Public Hospital District No. 3  
Regular Meeting of the Board of Commissioners**

Thursday May 22, 2014

CONFERENCE ROOM

Light Supper: 5:30 p.m.

Board Meeting: 6:00 p.m.

**Regular Board Meeting**

1. Call to Order
2. Comments from Audience
3. Medical Staff Report
4. Auxiliary Report
5. Department Report
6. Conflict of Interest Declarations
7. Consent Agenda
  - A. April 24, 2014 Regular Board; May 20, 2014 Finance; May 21, 2014 Personnel Committee; May 4, 2014 Building and Grounds Committee.
  - B. Claims and payroll
  - C. Bad debts and charity care.
8. Patient Satisfaction Survey
9. Financial and Statistical Report
10. Old Business
  - A. Board training for email and Microsoft Surface 2 “paperless”
11. New Business
  - A. Approval of Social Media Board Policy BP-045
  - B. Approval of Malpractice Renewal Resolution 14-06
  - C. Approval to Adjourn and Reschedule Meeting Resolution 14-07
12. Administrative Report
  - A. Nursing Report
  - B. Patient Story
  - C. Strategic Planning

## D. Rural Hospital Conference; June 23-25, 2014 Chelan

### 13. Articles

### 14. Process Feedback

### 15. Executive Session

The Board will meet in closed Executive Session per: 1) RCW 70.44.062(2) whereby all meetings, proceedings, and deliberations of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 and all meetings, proceedings, and deliberations of the board of commissioners, its staff or agents, to review the report or the activities of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 may, at the discretion of the quality improvement committee or the board of commissioners, be confidential and may be conducted in executive session. Any review conducted by the board of commissioners or quality improvement committee, or their staffs or agents, shall be subject to the same protections, limitations, and exemptions that apply to quality improvement activities under RCW 4.24.240, 4.24.250, 43.70.510, and 70.41.200. However, any final action of the board of commissioners on the report of the quality improvement committee shall be done in public session; and 2) per RCW 42.30.110(g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging an employee, that action shall be taken in a meeting open to the public.

The Executive Session is expected to last 30 minutes.

### 16. Adjournment

**Adams County Public Hospital District No. 3**  
**Board of Commissioners Meeting Minutes**  
May 22, 2014

**Present:** Lynda Bowers, Bob Carlson, Shirley McCullough, Larry McCourtie, and Terry Thompson

**Others Present:** Mark Bunch, Mindy Gonzalez, Tina Bernsen, Rhonda Golladay, Connie Agenbroad, Glenn Moore, and Eric Pague (Othello Outlook)

**Call to Order:** President McCullough called the meeting to order at 6:00 p.m.

**Comments from Audience:** None

**Medical Staff Report:** None

**Auxiliary Report:** Mindy gave an update on the Auxiliary Golf Outing. Everything appears to be on track. Each Board Commissioner was encouraged to donate an item for the auction. Departments within the hospital will also be donating items.

**Department Report:** Laura Ely, RN presented the Social Media Policy.

Mary McCourtie, RN presented pictures and explained the infection control process the OR staff went through during OR construction.

**Conflict of Interest Declarations:** None

**Approval Consent Agenda:** Bob Carlson made a motion to approve the Consent Agenda comprised of the: 1) April 24, 2014 Regular Board; 2) May 20, 2014 Finance Committee; 3) May 21, 2014 Personnel Committee; 4) May 4, 2014 Building and Grounds Committee; 5) Claims and payroll in the amounts of 1,263,106.26; 6) Bad Debts and Charity care in the amounts of \$106,838.27 and \$50,886.13, respectively. Terry Thompson seconded the motion. The motion passed unanimously.

**Patient Satisfaction:** Mindy Gonzalez presented the Press Ganey HCAHPS April 2014 data.

**Financial Report:** For the month ending, April, 2014, OCH incurred an operating loss (including approximately \$45,600 in hospital levy; \$36,300 in EMS levy; and \$54,200 in Meaningful Use monthly revenue ) in the amount of \$24,643 with investment of \$45,096 for a total net gain of \$20,453; year-to-date operating loss (including approximately

\$182,400 in hospital levy; \$181,500 in EMS levy; and \$216,800 in Meaningful Use year-to-date revenue) was \$181,623 with investment gain of \$50,106 for a year-to-date loss of \$131,517.

**Old Business:** Board training dates for email and Microsoft Surface 2 “paperless” will be held: Tuesday June 10, 2014 at 9:00 am with Lynda Bowers and Bob Carlson; 10:00 am with Larry McCourtie; 3:30 pm with Terry Thompson; and 4:30 pm with Shirley McCullough.

**New Business:**

**Approval of Social Media Board Policy BP-045:** Lynda Bowers made a motion to approve BP-045, Social Media. Terry Thompson seconded the motion. The motion passed unanimously.

**Approval of Malpractice Renewal Resolution 14-06:** Larry McCourtie made a motion to approve Resolution 14-06, expending \$160,022 as follows: renewing \$64,800.00 for Professional/General Liability and EBL coverage; \$4,980.00 for Directors and Officers coverage; \$12,750.00 Employment Practices Liability; \$50,348.00 Excess Liability Coverage; and \$27,144.00 for broker services through Parker Smith & Feek. Bob Carlson seconded the motion. The motion passed unanimously.

**Approval to Adjourn and Reschedule Meeting Resolution 14-07:** After discussion, it was the consensus of the Board not to approve Resolution 14-07. June meeting will remain on the regular scheduled date of Thursday, June 26, 2014 with Finance Committee Meeting will be moved to Tuesday June 17, 2014 and Personnel Committee Meeting will be moved to Wednesday June 18, 2014.

**Nursing Report:** Rhonda Golladay reported there were two (2) restrictions during the month of April 2014.

Tina Bernsen reported that Othello Community Hospital will be attending a safety fair put on by Monsanto Seed in Warden on June 13, 2014 from 10:30 am to 11:45 am. The following department will attend; EMT/Ambulance, Roger Royslance from maintenance will demo workplace violence/training we go through with aggressive patients, Nursing will do Blood Pressure checks and have information about hospital (delivers, ER, etc), Lab will do Blood Sugar checks, and HIM/Billing will have information on patient portal and billing information.

**Patient Story:** None

**Administrative Report:** Connie Agenbroad reported that Dr. Richard Long, Laboratory Medical Director has resigned. Dr. Bovio from Confluence Health (Wenatchee Valley Clinic) has agreed to become the new Laboratory Medical Director. Matt Walker, Laboratory Director for OCH has previously worked with Dr. Bovio and feels that he will be a great asset for the laboratory.

Connie Agenbroad reminded the Board Commissioners about the Rural Hospital Conference June 23-25 held in Chelan.

Quarterly meeting with CBHA is planned for June 2014. A date has not be finalized as of yet.

Connie Agenbroad has been attending Thursday morning telephone conferences held by AWPHD (Association of Washington Public Health District) and WSHA. DSHS/ DOH/ HCA have formed a workgroup on psychiatric units in small rural hospitals. This group will be writing a report for the legislature on what it would take rural hospitals to convert their beds to psychiatric beds. There are many unanswered questions. Connie will be attending a Small Rural Hospital Workgroup-Psychiatric Bed Conversion in Lacey on Thursday June 12, 1014.

**Articles:** The Board reviewed article regarding “Fix county’s mental-health revolving door, standards ” from The Seattle Times May 13,2014; “Jacque Stanton is a nurse who said she knows the health system but couldn’t find help for Jake.” from The News Tribune May 7, 2014; “10 things to know about the ER” from Bellingham Herald, May 5, 2014; “Pregnant women gain new options under health law” from Columbian News, May 10, 2014; “Proposed health exchange plans; A detailed look at choices and prices.” from The Seattle Times May 14, 2014.

**Process Feedback:** None

**Executive Session:** President McCullough stated that the Board would meet in closed Executive Session for approximately 45 minutes per: 1) RCW 70.44.062(2) to review and discuss quality improvement activities and 2) RCW 42.30.110(g) to review and discuss the performance of a public employee. Any final action of the board of commissioners would be taken in open session. A complete legal citation of the above was available in the agenda to this meeting, upon request, and as cited below:

1) RCW 70.44.062(2) whereby all meetings, proceedings, and deliberations of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 and all meetings, proceedings, and deliberations of the board of commissioners, its staff or agents, to review the report or the activities of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 may, at the discretion of the quality improvement committee or the board of commissioners, be confidential and may be conducted in executive session. Any review conducted by the board of commissioners or quality improvement committee, or their staffs or agents, shall be subject to the same protections, limitations, and exemptions that apply to quality improvement activities under RCW 4.24.240, 4.24.250, 43.70.510, and 70.41.200. However, any final action of the board of commissioners on the report of the quality improvement committee shall be done in public session, and

2) RCW 42.30.110(g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging an employee, that action shall be taken in a meeting open to the public.

The Executive Session is expected to last 30 minutes.

The Executive convened at 6:45 p.m.

**Resumption of Open Session:** The open session resumed at 7:00 p.m.

**Adjournment:** The meeting adjourned at 7:01 p.m.

Bob Carlson, Secretary