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**Adams County Public Hospital District No. 3
Regular Meeting of the Board of Commissioners**

Thursday, January 23, 2014

CONFERENCE ROOM

Light Supper: 5:30 p.m.
Board Meeting: 6:00 p.m.

Regular Board Meeting

1. Call to Order
2. Comments from Audience
3. Medical Staff Report
4. Auxiliary Report
5. Department Report
6. Conflict of Interest Declarations
7. Consent Agenda
 - A. December 19, 2013 Regular Board; January 15, 2014 Special Board; January 21, 2014 Finance; January 22, 2014 Personnel Committee meeting minutes.
 - B. Claims and payroll
 - C. Bad debts and charity care.
8. Patient Satisfaction Survey
9. Financial and Statistical Report
10. Old Business
 - A. Propane Mixer

11. New Business

- A. Approval of Officers Resolution 14-01
- B. Approval of OCH Tax Resolution 14-02
- C. Approval of EMS Tax Resolution 14-03
- D. Board Committee appointments

12. Administrative Report

- A. Nursing Report
- B. Patient Story
- C. Strategic Planning

13. Articles

14. Process Feedback

15. **Executive Session**

The Board will meet in closed Executive Session per: 1) RCW 70.44.062(2) whereby all meetings, proceedings, and deliberations of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 and all meetings, proceedings, and deliberations of the board of commissioners, its staff or agents, to review the report or the activities of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 may, at the discretion of the quality improvement committee or the board of commissioners, be confidential and may be conducted in executive session. Any review conducted by the board of commissioners or quality improvement committee, or their staffs or agents, shall be subject to the same protections, limitations, and exemptions that apply to quality improvement activities under RCW 4.24.240, 4.24.250, 43.70.510, and 70.41.200. However, any final action of the board of commissioners on the report of the quality improvement committee shall be done in public session; and 2) per RCW 42.30.110(g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging an employee, that action shall be taken in a meeting open to the public.

The Executive Session is expected to last 30 minutes.

16. Adjournment

Adams County Public Hospital District No. 3
Board of Commissioners Meeting Minutes
January 23, 2014

Present: Lynda, Bowers, Bob Carlson, Shirley McCullough, Larry McCourtie, and Terry Thompson

Others Present: Mark Bunch, Mindy Gonzalez, Tina Bernsen, Rhonda Golladay, Connie Agenbroad, and Eric Pague (The Othello Outlook)

Call to Order: President McCullough called the meeting to order at 6:00 p.m.

Comments from Audience: None

Auxiliary Report: President McCullough read a thank you card from the Hospital Auxiliary thanking all the Board Commissioners for their help with the Auxiliary Community Diner on January 12, 2014 at the Senior Center.

Department Report: Kari Hitzroth presented the new equipment for Newborn Hearing Screens.

Conflict of Interest Declarations: None

Approval Consent Agenda: Bob Carlson made a motion to approve the Consent Agenda comprised of the: 1) January 23, 2014 Regular Board Meeting; 2) January 15, 2014 Special Board Meeting; 3) January 21, 2014 Finance Meeting; 4) January 22, 2014 Personnel Committee Meeting; 5) Claims and Payroll in the amount of \$1,069,658.11; and 6) Bad Debts and Charity Care in the amounts of \$217,324.37 and \$55,496.48, respectively. Terry Thompson seconded the motion. The motion passed unanimously.

Patient Satisfaction: Mindy Gonzalez presented the Press Ganey HCAHPS December 2013 data.

Financial Report: For the month ending, December, 2013, OCH incurred an operating loss (including approximately \$45,600 in hospital levy; \$36,300 in EMS levy; \$33,000 in LIDSH; \$9,500 in SRDSH; and \$72,300 in Meaningful Use monthly revenue) in the amount of \$90,513 with investment income of \$49,398 for total net loss of \$41,116; year-to-date operation gain (including approximately \$547,200 hospital levy; \$435,600 in EMS levy; \$39,600 in LIDSH; \$114,000 in SRDSH; and \$867,600 in Meaningful Use year-to-date revenue) was \$360,276 with investment income of \$577,398 year-to-date gain \$937,674.

Mark Bunch presented the YTD 2013 budget report. Approved 2013 Budget: Total Operating Expense of \$17,115,225; excluding Depreciation was \$16,080,225; YTD 2013 Expenses of \$15,820,033; excluding Depreciation was \$14,830,033. For 2013, OCH was below budget by \$1,295,192; excluding Depreciation of \$1,250,192.

Mark Bunch presented the 2013 Annual Report from Central Bonded Collectors.

State Auditors Office has not set a date for the exit conference. The Board Commissioners will be notified when a final date has been set.

Old Business: Propane Mixer project has been completed.

New Business:

Approval of Election of Officers Resolution 14-01: Terry Thompson made a motion to approve Resolution 14-01 appointing Commissioner Shirley McCullough President, Commissioner Lynda Bowers, Vice President and Commissioner Bob Carlson, Secretary. Lynda Bowers seconded the motion. The motion passed unanimously.

Approval of OCH Tax Resolution 14-02: Bob Carlson made a motion to approve Resolution 14-02, authorizing a FY 2014 regular hospital levy in the amount of \$748,438. Larry McCourtie seconded the motion. The motion passed unanimously.

Approval of EMS Tax Resolution 14-03: Larry McCourtie made a motion to approve Resolution 14-03, authorizing a FY 2014 special EMS levy in the amount of \$456,593. Terry Thompson seconded the motion. The motion passed unanimously.

Board Committee Appointments: President Shirley McCullough appointed the following commissioners to; Finance: Bob Carlson and Terry Thompson; Performance Improvement: Lynda Bowers and Shirley McCullough; Personnel: Lynda Bowers and Shirley McCullough; Golf Fundraiser: Larry McCourtie and Lynda Bowers; Planning: Bob Carlson and Larry McCourtie; Building and Grounds: Larry McCourtie and Terry Thompson.

Nursing Report: Rhonda Golladay reported there were three (3) restrictions during the month of December 2013 with no diversions.

Patient Story: Tina Bernsen reported Nursing had initiated a protocol in the last year on "Cognitional Heart Screening on Newborns" and because of this, they were able to detect a heart condition and transfer the newborn to an appropriate facility for treatment. Good save by the nursing staff.

Administrative Report: Connie Agenbroad discussed the excellent turn out for the Annual Employee Recognition Party and how many employees stated how much fun they had.

Five (5) Medical Records Staff attended an excellent ICD-10 training Boot Camp January 13, 2014 through January 15, 2014.

Othello Community Hospital is a Platinum Sponsor for the Othello Chamber of Commerce Awards Banquet. The Banquet is February 21, 2014 at 6:00 pm.

WA HCA (Washington Health Care Authority) has hired Shanna Alvarez. She will start February 20, 2014.

Trane Energy Audit is completed. In order to get the grant application completed and in on time, we will need to have board approval. A Special Board Meeting will be on Wednesday January 29, 2014 at 4:00 p.m. to review recommendations and grant application with Trane.

Articles: The Board reviewed article regarding “Medicaid Quality Improvement Measures – Reducing elective Deliveries in Washington State ” from Association of State and Territorial Health Officials, January 2014; “Happy Holiday featuring Othello Community Hospital’s Hat and Mitten Tree for Othello Community Christmas Basket Program” from WSHA, December 23, 2014; “2014 Legislative Agenda Policy Issues and Budget Issues” from WSHA , January 14, 2014; “New rules require hospitals to disclose health care policies” from the San Juan Journal, January 6, 2014; “14 prediction for healthcare in 2014” from Health Management Technology, January, 2014; “AMA fears privacy loss as Medicare moves to reveal doc pay” from Modern Healthcare, January 14, 2014; and “Growth in U.S. health spending continues at historically slow rate, despite improved economy” from Modern Healthcare, January 6, 2014; “Are there enough doctors for the newly insured” from TDN.com, January 6, 2014; “Health care providers expected to ramp up hiring as reform takes hold” from The News Tribune, January 7, 2014; and :WSHA Strategic Plan 2013-2015 – 2013 State Legislative Session Member Impact Report for Othello Community Hospital” from WSHA

Process Feedback: None

Executive Session: President Bowers stated that the Board would meet in closed Executive Session for approximately 30 minutes per: 1) RCW 70.44.062(2) to review and discuss quality improvement activities and 2) RCW 42.30.110(g) to review and discuss the performance of a public employee. Any final action of the board of commissioners would be taken in open session. A complete legal citation of the above was available in the agenda to this meeting, upon request, and as cited below:

1) RCW 70.44.062(2) whereby all meetings, proceedings, and deliberations of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 and all meetings, proceedings, and deliberations of the board of commissioners, its staff or agents, to review the report or the activities of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 may, at the discretion of the quality improvement committee or the board of commissioners, be confidential and may be conducted in executive session. Any review conducted by the board of commissioners or quality improvement committee, or their staffs or agents, shall be subject to the same protections, limitations, and exemptions that apply to quality improvement activities under RCW 4.24.240, 4.24.250, 43.70.510, and 70.41.200. However, any final action of the board of commissioners on the report of the quality improvement committee shall be done in public session, and

2) RCW 42.30.110(g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging an employee, that action shall be taken in a meeting open to the public.

The Executive Session is expected to last 30 minutes.

The Executive convened at 6:48 p.m.

Resumption of Open Session: The open session resumed at 7:20 p.m.

Adjournment: The meeting adjourned at 7:20 p.m.

Bob Carlson, Secretary