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**Adams County Public Hospital District No. 3  
Regular Meeting of the Board of Commissioners**

Thursday March 27, 2014

CONFERENCE ROOM

Light Supper: 5:30 p.m.

Board Meeting: 6:00 p.m.

**Regular Board Meeting**

1. Call to Order
2. Comments from Audience
3. Medical Staff Report
4. Auxiliary Report
5. Department Report
6. Conflict of Interest Declarations
7. Consent Agenda
  - A. February 27, 2014 Regular Board; March 18, 2014 Special Board; March 25, 2014 Finance; March 26, 2014 Personnel Committee.
  - B. Claims and payroll
  - C. Bad debts and charity care.
8. Patient Satisfaction Survey
9. Financial and Statistical Report
10. Old Business
  - A. Department of Commerce Grant approved
  - A. OR HVAC Revision
11. New Business

- A. Sump Pump Replacement
- B. Surplus of Non Repairable Sump Pump

12. Administrative Report

- A. Nursing Report
- B. Patient Story
- C. Annual Commissioner Filings
- D. Strategic Planning
- E. Othello Community Hospital Website Review
- F. Board Commissioner Pictures
- G. Board Commissioner emails
- H. 2014 WSHA CEO and Trustee Patient Safety Summit

13. Articles

14. Process Feedback

15. Executive Session

The Board will meet in closed Executive Session per: 1) RCW 70.44.062(2) whereby all meetings, proceedings, and deliberations of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 and all meetings, proceedings, and deliberations of the board of commissioners, its staff or agents, to review the report or the activities of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 may, at the discretion of the quality improvement committee or the board of commissioners, be confidential and may be conducted in executive session. Any review conducted by the board of commissioners or quality improvement committee, or their staffs or agents, shall be subject to the same protections, limitations, and exemptions that apply to quality improvement activities under RCW 4.24.240, 4.24.250, 43.70.510, and 70.41.200. However, any final action of the board of commissioners on the report of the quality improvement committee shall be done in public session; and 2) per RCW 42.30.110(g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging an employee, that action shall be taken in a meeting open to the public.

The Executive Session is expected to last 30 minutes.

16. Adjournment

**Adams County Public Hospital District No. 3**  
**Board of Commissioners Meeting Minutes**  
March 27, 2014

**Present:** Lynda, Bowers, Bob Carlson, Shirley McCullough, Larry McCourtie, and Terry Thompson

**Others Present:** Mark Bunch, Mindy Gonzalez, Tina Bernsen, Rhonda Golladay, Connie Agenbroad, Stan Fuhriman, and Mike Richards

**Call to Order:** President McCullough called the meeting to order at 6:00 p.m.

**Comments from Audience:** None

**Medical Staff Report:** None

**Auxiliary Report:** The Auxiliary Golf Outing is scheduled for June 28, 2014 with tee time starting at 12:00 p.m. The cost for golfing is \$65.00 per person and dinner only \$20.00 per person. Each Board Commissioner was encouraged to donate an item for the auction. Departments within the hospital will also be donating items.

**Department Report:** Stan Fuhriman and Mike Richards gave a tour of the new propane mixer.

**Conflict of Interest Declarations:** None

**Approval Consent Agenda:** Bob Carlson made a motion to approve the Consent Agenda comprised of the: 1) February 27, 2014 Regular Board Meeting; 2) March 18, 2014 Special Board Meeting; 3); March 25, 2014 Finance Meeting; 4) March 26, 2014 Personnel Committee Meeting; 5) Claims and Payroll in the amount of \$1,130,745.30; and 6) Bad Debts and Charity Care in the amounts of \$121,675.56 and \$111,688.22, respectively. Terry Thompson seconded the motion. The motion passed unanimously.

**Patient Satisfaction:** Mindy Gonzalez presented the Press Ganey HCAHPS February 2014 data.

**Financial Report:** For the month ending, February, 2014, OCH incurred an operating gain (including approximately \$45,600 in hospital levy; \$36,300 in EMS levy; and \$54,200 in Meaningful Use monthly revenue ) in the amount of \$89,415 with investment income of \$42,887 for total net gain of \$132,303; year-to-date operating gain (including approximately \$91,200 in hospital levy; \$72,600 in EMS levy; and \$108,400 in Meaningful Use year-to-date revenue) was \$12,453 with investment income of \$92,338 year-to-date gain \$104,792.

**Old Business:** Bob Carlson made a motion to approve moving forward with the Train proposal project for ECM2 and ECM3 with addition spending not to exceed \$415,000.00 including the Department of Commerce Grant approval for \$209,512. Larry McCourtie seconded the motion. The motion passed unanimously.

**New Business:**

**Approval of New Sump Pump:** Larry McCourtie made a motion to approve the purchase of a new Sump Pump not to exceed \$7,500.00. Terry Thompson seconded the motion. The motion passed unanimously.

**Approval of Surplus Property resolution 14-05:** Larry McCourtie made a motion to approve of Resolution 14-05 Surplus Property of Non-repairable Sump Pump. Bob Carlson seconded the motion. The motion passed unanimously.

**Nursing Report:** Rhonda Golladay reported there were no restrictions during the month of February 2014.

**Patient Story:** Connie Agenbroad commented about a patient's family coming to her office just to thank the staff on what an excellent job they did taking care of their father.

**Administrative Report:** Connie Agenbroad reminded the Commissioners of their Annual Public Disclosures and Attestation Statements are due and please give Melissa Love a copy or receipt when completed.

Connie Agenbroad reported on the meeting with Greg Brandenburg and Dulcye Field. Greg discussed the plans for new clinic site and the intent of starting a Nurse Practitioner Residency Program in Community Health and Primary Care. His goal is to build a new facility to house both clinics at one site. They are still in the planning stages.

Connie Agenbroad reported the government has delayed ICD-10 coding until at least October 2015.

Mindy Gonzalez presented a review of the hospital's website and the Department of Health's website where our required policies are posted.

Mindy discussed with the commissioners if they would like their pictures posted on the hospital's website. It was the consensus of the group to post their pictures to the website.

Connie and Mindy have been working on obtaining commissioners hospital emails addresses.

It was the consensus of the board to move forward with going "paperless" with board meetings. Microsoft Surface 2 tablets are on order for commissioners and hospital administrative staff.

Board Commissioners and Connie Agenbroad will attend the 2014 WSHA CEO and Trustee Patient Safety Summit April 30, 2014 in Seattle. Melissa Love will make arrangements.

Terry Thompson informed the group that he would not be able to attend annual meeting in Chelan.

**Articles:** The Board reviewed article regarding “Memoirs of a Rural Virgin ” written by Justin Brandler, Medical Student, University of Washington School of Medicine; “Weekly Report” from WSHA, March 20, 2014; Obamacare leaves Las Vegas man owing \$407,000 in doctor bills” from Las Vegas Review-Journal, March 18, 2014; “Health law concerns for cancer centers” from Seattle Times March 19, 2014; “Washington’s rule on ‘transparent’ hospital polices gets enmeshed in controversy” Puget Sound Business Journal, March 18, 2014; “House Votes to Delay ICD-10 Implementation” from icd10monitor.com, March 27, 2014;

**Process Feedback:** None

**Executive Session:** President McCullough stated that the Board would meet in closed Executive Session for approximately 45 minutes per: 1) RCW 70.44.062(2) to review and discuss quality improvement activities and 2) RCW 42.30.110(g) to review and discuss the performance of a public employee. Any final action of the board of commissioners would be taken in open session. A complete legal citation of the above was available in the agenda to this meeting, upon request, and as cited below:

1) RCW 70.44.062(2) whereby all meetings, proceedings, and deliberations of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 and all meetings, proceedings, and deliberations of the board of commissioners, its staff or agents, to review the report or the activities of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 may, at the discretion of the quality improvement committee or the board of commissioners, be confidential and may be conducted in executive session. Any review conducted by the board of commissioners or quality improvement committee, or their staffs or agents, shall be subject to the same protections, limitations, and exemptions that apply to quality improvement activities under RCW 4.24.240, 4.24.250, 43.70.510, and 70.41.200. However, any final action of the board of commissioners on the report of the quality improvement committee shall be done in public session, and

2) RCW 42.30.110(g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging an employee, that action shall be taken in a meeting open to the public.

The Executive Session is expected to last 30 minutes.

The Executive convened at 7:15 p.m.

**Resumption of Open Session:** The open session resumed at 7:40 p.m.

**Adjournment:** The meeting adjourned at 7:41 p.m.

Bob Carlson, Secretary