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**Adams County Public Hospital District No. 3
Regular Meeting of the Board of Commissioners**

Thursday, November 20, 2014

CONFERENCE ROOM

Light Supper: 5:30 p.m.
Board Meeting 6:00 p.m.

Regular Board Meeting

1. Call to Order
2. Comments from Audience
3. Medical Staff Report
4. Othello City Administrator – Wade Farris
Chief of Police – Phil Schenck
5. Auxiliary Report
6. Department Report:
7. Conflict of Interest Declarations:
8. Consent Agenda
 - A. October 23, 2014 Regular Board; October 23, 2014 Budget Hearing FY 2015; Finance November 18, 2014; Personnel Committee November 19, 2014; Building and Grounds Committee October 29, 2014;
 - B. Claims and payroll
 - C. Bad debts and charity care.
9. Patient Satisfaction Survey
10. Financial and Statistical Report

11. Old Business:
 - A. Completion of AWPHD on-line training Open Government Training
12. New Business:
 - A. Approval of Surplus Property Resolution 14-15
 - B. Approval of Meeting Adjournment Resolution 14-16
 - C. Appointment of Nominating Committee
13. Administrative Report
 - Nursing Report
 - Patient Story
 - Strategic Planning
14. Articles
14. Process Feedback
15. Executive Session

The Board will meet in closed Executive Session per: 1) RCW 70.44.062(2) whereby all meetings, proceedings, and deliberations of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 and all meetings, proceedings, and deliberations of the board of commissioners, its staff or agents, to review the report or the activities of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 may, at the discretion of the quality improvement committee or the board of commissioners, be confidential and may be conducted in executive session. Any review conducted by the board of commissioners or quality improvement committee, or their staffs or agents, shall be subject to the same protections, limitations, and exemptions that apply to quality improvement activities under RCW 4.24.240, 4.24.250, 43.70.510, and 70.41.200. However, any final action of the board of commissioners on the report of the quality improvement committee shall be done in public session; and 2) per RCW 42.30.110(g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging an employee, that action shall be taken in a meeting open to the public.

The Executive Session is expected to last 15 minutes.

16. Adjournment

Adams County Public Hospital District No. 3
Board of Commissioners Meeting Minutes
November 20, 2014

Present: Shirley McCullough, Lynda Bowers, Bob Carlson, Larry McCourtie, and Terry Thompson

Others Present: Mark Bunch, Mindy Gonzalez, Tina Bernsen, Rhonda Golladay, Connie Agenbroad, Melissa Love, and Eric Pague (Othello Outlook).

Guest: Wade Farris, Othello City Administrator and spouse Kim Farris.
Phil Schenck, Othello Chief of Police and spouse Jessica Schenck

Call to Order: President McCullough called the meeting to order at 6:00 p.m. President McCullough announced that the meeting is being recorded. President McCullough asked if everyone could hear her. All present acknowledge they could hear her.

Comments from Audience: Eric Pague (Othello Outlook) informed the commissioners that he has resigned from the Othello Outlook and will be taking a position in Cle Elum.

Auxiliary Report: None

Medical Staff Report: None

Department Report: None

Othello City Administrator and Chief of Police: Wade Farris and his spouse Kim were introduced and welcomed. Mr. Farris gave a report on the city's mission, vision and projected city growth. Phil Schenck and his spouse Jessica were introduced and welcomed. Chief Schenck gave a report on the police department's mission and vision.

Conflict of Interest Declarations: None

Approval Consent Agenda: Bob Carlson made a motion to approve the Consent Agenda comprised of the: 1)October 23, 2014 Regular Board; 2) October 23, 2014 Budget Hearing FY 2014; 3) November 18, 2014 Finance; 4) November 19, 2014 Personnel Committee; 5) October 29, 2014 Building and Grounds Committee; 6) Claims and payroll in the amounts of \$1,406,406.23; 9) Bad Debts and Charity care in the amounts of \$182,118.88 and \$67,760.13, respectively. Terry Thompson seconded the motion. The motion passed unanimously.

Patient Satisfaction: Mindy Gonzalez presented the October 2014 data.

Financial Report: For the month ending, August, 2014, OCH incurred an operating loss (including approximately \$45,600 in hospital levy; \$36,300 in EMS levy; and \$54,200 in Meaningful Use monthly revenue) in the amount of \$104,760 with investment gain of \$34,423 for a total net loss of \$70,337; year-to-date operating gain (including approximately \$456,000 in hospital levy; \$363,000 in EMS levy; and \$4542,000 in Meaningful Use year-to-date revenue) was \$739,381 with investment gain of \$359,241 for a year-to-date gain of \$1,098,622.

Old Business: All commissioners have completed the AWPHD on-line training on Open Government Act and Public Records Act.

New Business:

Approval of Surplus Property 14-15: Larry McCourtie made a motion to approve Resolution 14-15, Surplus Property. Lynda Bowers seconded the motion. The motion passed unanimously.

Approval of Meeting Adjournment Resolution 14-16: Lynda Bowers made a motion to approve Resolution 14-16, adjourning the December 25, 2014, regular Board meeting and rescheduling it to December 18, 2014 at 6:00 p.m. Larry McCourtie seconded the motion. The motion passed unanimously.

Nominating Committee: President McCullough appointed Larry McCourtie and Lynda Bowers to the nominating committee for recommendations of Board Officers for 2015.

Nursing Report: Rhonda Golladay reported there was one (1) restriction with no patients diverted during the month of October 2014. Rhonda reported that ten students have completed the EMT class and as to date, five have passed national exams.

Patient Story: None given

Administrative Report: Connie reported that on December 10, 2014, she, Tina and Rhonda would be meeting with Samaritan and on December 11, 2014 with Kadlec on possible visiting providers.

OB focus group meeting was held with Leo Gaeta, CBHA and OCH OB nursing staff on keeping OB patients in Othello for their care.

Customer Service training using AIDET was discussed.

NES will be supplying the hospital with an online patient survey tool to be used for ER patients.

Articles: The Board reviewed article regarding “C-Section rates continue to decline in the US” from Foxnews.com/Health, November 5, 2014; “Telemedicine in small-town America” from Health Management Technology, November 2014; “Doctors testing

seniors for cocaine, other drugs—and Medicare pays the bill” from Foxnews.com/Politics, November 11, 2014; “8 Washington hospitals are prepared for Ebola patients” from The Seattle Times, November 18, 2014.

Process Feedback: None

Executive Session: President McCullough stated that the Board would meet in closed Executive Session for approximately 15 minutes per: 1) RCW 70.44.062(2) to review and discuss quality improvement activities and 2) RCW 42.30.110(g) to review and discuss the performance of a public employee. Any final action of the board of commissioners would be taken in open session. A complete legal citation of the above was available in the agenda to this meeting, upon request, and as cited below:

1) RCW 70.44.062(2) whereby all meetings, proceedings, and deliberations of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 and all meetings, proceedings, and deliberations of the board of commissioners, its staff or agents, to review the report or the activities of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 may, at the discretion of the quality improvement committee or the board of commissioners, be confidential and may be conducted in executive session. Any review conducted by the board of commissioners or quality improvement committee, or their staffs or agents, shall be subject to the same protections, limitations, and exemptions that apply to quality improvement activities under RCW 4.24.240, 4.24.250, 43.70.510, and 70.41.200. However, any final action of the board of commissioners on the report of the quality improvement committee shall be done in public session, and

2) RCW 42.30.110(g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging an employee, that action shall be taken in a meeting open to the public.

The Executive Session is expected to last 15 minutes.

The Executive Session convened at 7:00 p.m. Executive Session was extended for 10 minutes with public notification.

Resumption of Open Session: The open session resumed at 7:25 p.m.

Adjournment: The meeting adjourned at 7:26 p.m.

Bob Carlson, Secretary