

**Adams County Public Hospital District No. 3  
Regular Meeting of the Board of Commissioners**

Thursday, May 28, 2015

CONFERENCE ROOM

Light Supper: 5:30 p.m.

Board Meeting: 6:00 p.m.

**Regular Board Meeting**

1. Call to Order
2. Comments from Audience
3. Auxiliary Report
4. Medical Staff
5. Department Report:
6. Conflict of Interest Declarations
7. Consent Agenda
  - A. April 23, 2015 Regular Board; April 30, 2015 Special Board; May 21, 2015 Board Policy Committee; May 26, 2015 Finance; May 27, 2015 Personnel Committee meeting minutes.
  - B. Claims and payroll
  - C. Bad debts and charity care.
8. Patient Satisfaction Survey
9. Financial and Statistical Report
10. Old Business
  - A. CGI Video
11. New Business
  - A. Board Policies
  - B. Malpractice Insurance
  - C. Possible Reschedule June Board meeting
12. Administrative Report
  - A. Nursing Report
  - B. Patient Story
  - C. Strategic Planning

13. Articles

14. Process Feedback

15. **Executive Session**

The Board will meet in closed Executive Session per: 1) RCW 70.44.062(2) whereby all meetings, proceedings, and deliberations of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 and all meetings, proceedings, and deliberations of the board of commissioners, its staff or agents, to review the report or the activities of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 may, at the discretion of the quality improvement committee or the board of commissioners, be confidential and may be conducted in executive session. Any review conducted by the board of commissioners or quality improvement committee, or their staffs or agents, shall be subject to the same protections, limitations, and exemptions that apply to quality improvement activities under RCW 4.24.240, 4.24.250, 43.70.510, and 70.41.200. However, any final action of the board of commissioners on the report of the quality improvement committee shall be done in public session; and 2) per RCW 42.30.110(g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging an employee, that action shall be taken in a meeting open to the public.

The Executive Session is expected to last 15 minutes.

16. Adjournment

**Adams County Public Hospital District No. 3**  
**Board of Commissioners Meeting Minutes**  
May 28, 2015

**Present:** Shirley McCullough, Lynda Bowers, Bob Carlson, Larry McCourtie, and Terry Thompson

**Others Present:** Mark Bunch, Mindy Gonzalez, Tina Bernsen, Rhonda Golladay, Melissa Love, and Connie Agenbroad

**Call to Order:** President McCullough called the meeting to order at 6:00 p.m. President McCullough announced that the meeting is being recorded. President McCullough asked if everyone could hear her. All present acknowledged they could hear her.

**Comments from Audience:** None

**Auxiliary Report:** Mindy gave an update on the plans for the Golf outing on Saturday June 27, 2015.

**Medical Staff Report:** The next medical staff meeting will be Tuesday June 9, 2015. Medical Staff will review Board Policy-010 Tobacco Free Campus and make a recommendation for Board approval.

**Department Report:** EMT's demonstrated the new ambulance stretcher lift.

**Conflict of Interest Declarations:** None

**Approval Consent Agenda:** Bob Carlson made a motion to approve the Consent Agenda comprised of the; 1) April 23, 2015 Regular Board; 2) April 30, 2015 Special Board Meeting; 3) May 21, 2015 Board Policy Committee; 4) May 26, 2015 Finance; 4) May 27, 2015 Personnel Committee meeting minutes; 5) Claims and payroll in the amounts of \$1,300,658.54; 6) Bad Debts and Charity care in the amounts of \$68,682.23 and \$58,558.63 respectively. Terry Thompson seconded the motion. The motion passed unanimously.

**Patient Satisfaction:** Mindy Gonzalez presented patient satisfaction survey for Outpatient services, ER services and Inpatient services.

**Financial Report:** For the month ending, April, 2015, OCH incurred an operating gain (including approximately \$50,573 in hospital levy; \$39,765 in EMS levy; and \$44,448 in

Meaningful Use monthly revenue) in the amount of \$67,203 with investment gain of \$34,188 for a total net gain of \$101,391; year-to-date operating loss (including approximately \$202,292 in hospital levy; \$159,060 in EMS levy; and \$177,792 in Meaningful Use year-to-date revenue) was \$125,177 with investment gain of \$125,177 for a year-to-date gain of \$1,367.

**Old Business:** Connie Agenbroad presented draft CGI hospital video.

**New Business:** No Board Policies were presented for approval as clarification is still pending; Medical Staff will review Board Policy 010 Tobacco Free Campus on June 9, 2015 for recommendation of approval.

**Approval of Malpractice Renewal Resolution 15-04:** Terry Thompson made a motion to approve Resolution 15-04, expending \$123,785.00 as follows: renewing \$43,591.00 for Professional/General Liability and EBL coverage; \$4,482.00 for Directors and Officers coverage; \$11,568.00 Employment Practices Liability; \$37000.00 Excess Liability Coverage; and \$27,144.00 for broker services through Parker Smith & Feek. Lynda Bowers seconded the motion. The motion passed unanimously.

**Approval of Rescheduling of June 25, 2015 Regular Board Meeting Resolution 15-05:** Larry McCourtie made a motion to approve Resolution 15-05. Bob Carlson seconded the motion. The motion passed unanimously.

Finance and Personnel meeting will be held Thursday June 25, 2015.

**Nursing Report:** Rhonda reported that in March there were four (4) restriction with zero (0) diversions.

Tina reported that April was a very busy month and to date (May) has been just as busy. The first weekend of May, Med Star was here eleven (11) times and at one time, both helicopters were here at the same time. Transferring patients at times was very difficult, as most of the surrounding area hospitals had no beds available.

**Patient Story:** None

**Administrative Report:** Monthly meetings are continuing with CBHA (Dulcye).

Melissa Love reported that there were 22 school tours given with 15 staff volunteer leaders. This was a great experience for the children.

Mark Bunch and Tina Bernsen reported on the University of Washington Medical Students tour given on Saturday May 9, 2015 on conjunction with CBHA.

Dietary will be moving the lunch service line into the old dining room on June 1, 2015.

Connie commented on what an excellent job the hospital staff did during the first weekend of May with all the transfers and emergency patients they had during that time. What a great team OCH has.

Connie and Tina met with Leo Gaeta on the OB Focus team. Some of the initiatives that this team is working on are; designated parking for OB patients at each facility, personalize prenatal care and educational materials, and congratulation meals for mom and dad. This is an ongoing effort by both OCH and CBHA.

**Articles:** The Board reviewed articles regarding “Gov. Inslee signs health care information sharing measure” from KXLY.com May 14, 2015; “Senate panel probes ObamaCare aid confusion, as customers learn they owe IRS” Fox News May 14, 2015; “Nurses sue Franciscan/St. Joseph” from Businesssexaminer.com May 20, 2015; “911 best call for heart attack victims in rural areas” from NBCrightnow.com May 3, 2015; “1 in 4 have insurance but can’t afford health care” from HeraldNet.com May 15, 2015.

**Process Feedback:** None

**Executive Session:** President McCullough stated that the Board would meet in closed Executive Session for approximately 15 minutes per: 1) RCW 70.44.062(2) to review and discuss quality improvement activities and 2) RCW 42.30.110(g) to review and discuss the performance of a public employee. Any final action of the board of commissioners would be taken in open session. A complete legal citation of the above was available in the agenda to this meeting, upon request, and as cited below:

1) RCW 70.44.062(2) whereby all meetings, proceedings, and deliberations of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 and all meetings, proceedings, and deliberations of the board of commissioners, its staff or agents, to review the report or the activities of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 may, at the discretion of the quality improvement committee or the board of commissioners, be confidential and may be conducted in executive session. Any review conducted by the board of commissioners or quality improvement committee, or their staffs or agents, shall be subject to the same protections, limitations, and exemptions that apply to quality improvement activities under RCW 4.24.240, 4.24.250, 43.70.510, and 70.41.200. However, any final action of the board of commissioners on the report of the quality improvement committee shall be done in public session, and

2) RCW 42.30.110(g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging an employee, that action shall be taken in a meeting open to the public.

The Executive Session is expected to last 15 minutes.

The Executive Session convened at 7:25 p.m. At 7:40 p.m., Executive Session was extended for 10 minutes with public notification.

**Resumption of Open Session:** The open session resumed at 7:50 p.m.

**Adjournment:** The meeting adjourned at 7:50 p.m.

Bob Carlson, Secretary