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**Adams County Public Hospital District No. 3
Regular Meeting of the Board of Commissioners**

Thursday, March 26, 2015

CONFERENCE ROOM

Light Supper: 5:30 p.m.

Board Meeting: 6:00 p.m.

Regular Board Meeting

1. Call to Order
2. Comments from Audience
3. Auxiliary Report
4. Medical Staff
5. Department Report
6. Conflict of Interest Declarations
7. Consent Agenda
 - A. February 26, 2015 Regular Board; March 19, 2015 Board Policy Committee; March 24, 2015 Finance; March 25, 2015 Personnel Committee meeting minutes.
 - B. Claims and payroll
 - C. Bad debts and charity care.
8. Patient Satisfaction Survey
9. Financial and Statistical Report
10. Old Business
 - None

11. New Business

- A. Surplus of Lab equipment, Ice machine and Small Refrigerator
- B. Board Policies

12. Administrative Report

- A. Nursing Report
- B. Patient Story
- C. Strategic Planning

13. Articles

14. Process Feedback

15. **Executive Session**

The Board will meet in closed Executive Session per: 1) RCW 70.44.062(2) whereby all meetings, proceedings, and deliberations of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 and all meetings, proceedings, and deliberations of the board of commissioners, its staff or agents, to review the report or the activities of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 may, at the discretion of the quality improvement committee or the board of commissioners, be confidential and may be conducted in executive session. Any review conducted by the board of commissioners or quality improvement committee, or their staffs or agents, shall be subject to the same protections, limitations, and exemptions that apply to quality improvement activities under RCW 4.24.240, 4.24.250, 43.70.510, and 70.41.200. However, any final action of the board of commissioners on the report of the quality improvement committee shall be done in public session; and 2) per RCW 42.30.110(g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging an employee, that action shall be taken in a meeting open to the public.

The Executive Session is expected to last 30 minutes.

16. Adjournment

Adams County Public Hospital District No. 3
Board of Commissioners Meeting Minutes
March 26, 2015

Present: Shirley McCullough, Lynda Bowers, Bob Carlson, Larry McCourtie, and Terry Thompson

Others Present: Mark Bunch, Mindy Gonzalez, Tina Bernsen, Connie Agenbroad, Melissa Love, Marcia Bougher, Matt Walker, and Tyler Fryberger (Othello Outlook).

EMTS Present: Tiffany Cutforth Golladay, Dora Mendez, Shannon Cecil, Zahra Maldonado, Angeleik Mickle, Corey Shearer, Jim Lomax, Greg Douglas, Hallie Miller, Brad Horst, Kim Carlson.

Call to Order: President McCullough called the meeting to order at 6:00 p.m. President McCullough announced that the meeting is being recorded. President McCullough asked if everyone could hear her. All present acknowledged they could hear her.

Comments from Audience: None

Auxiliary Report: Mindy gave an update on the plans for the Golf outing on Saturday June 27, 2015. The next Auxiliary meeting is Monday April 6, 2015 at 10: a.m.

Medical Staff Report: Connie announced that Dr. Ellen Aduan, Pediatrician for CBHA and President of Medical Staff for OCH has resigned effective June 2015. The medical staff will be meeting on Tuesday April 14, 2015 and will appoint a new President of Medical Staff.

Department Report: Matt Walker, Laboratory Manager gave a tour of the new laboratory equipment.

EMTS: Eleven (11) EMTs were present. Each EMT gave a brief introduction about his/her self. The Board of Commissioners thanks them for their service.

Conflict of Interest Declarations: None

Approval Consent Agenda: Bob Carlson made a motion to approve the Consent Agenda comprised of the; 1) February 26, 2015 Regular Board; 2) March 19, 2015 Board Policy Committee; 3) March 24, 2015 Finance; 4) March 25, 2015 Personnel Committee meeting minutes. ; 5) Claims and payroll in the amounts of \$1,180,968.44; 6) Bad Debts

and Charity care in the amounts of \$116,415.05 and \$42,318.92, respectively. Terry Thompson seconded the motion. The motion passed unanimously.

Patient Satisfaction: Mindy Gonzalez presented patient satisfaction survey for Outpatient services, ER services and Inpatient services.

Financial Report: For the month ending, February, 2015, OCH incurred an operating loss (including approximately \$50,573 in hospital levy; \$39,765 in EMS levy; and \$44,448 in Meaningful Use monthly revenue) in the amount of \$105,092 with investment gain of \$26,793 for a total net loss of \$78,299; year-to-date operating loss (including approximately \$101,146 in hospital levy; \$79,530 in EMS levy; and \$88,896 in Meaningful Use year-to-date revenue) was \$420,019 with investment gain of \$56,716 for a year-to-date loss of \$363,303.

Old Business: None

New Business: Larry McCourtie made a motion to approve Resolution 15-02 Surplus Property. Lynda Bowers seconded the motion. The motion passed unanimously.

Lynda Bowers made a motion to approve board policy revisions to BP-001, BP-002 and BP-004. Larry McCourtie seconded the motion. The motion passed unanimously.

Nursing Report:

Rhonda reported that in January there was one (1) restriction with two (2) diversions.

Tina discussed the grant that OCH has applied for “Baby Friendly”. The grant is from EMPOWER Breastfeeding. This grant will help with training and education for nurses to help encourage mothers to breastfeed.

Patient Story: Tina spoke about a patient’s length of stay in the ER due to Mental Health not being able to find an available bed.

Administrative Report: Monthly meetings are continuing with CBHA (Dulcye).

Parker, Smith and Feek will be sending out bids for malpractice insurance. Bids may be ready for a meeting in May.

Held a meet and greet with Theresa Sullivan, COO from Samaritan. She has been at Samaritan for about five (5) months. Discussion included surgery, physician partnerships, leadership education and referral patterns.

Columbia Basin Hospital Council, which consists of; Coulee City, Ritzville, Samaritan, Quincy, Odessa, Ephrata, Davenport and Othello are teaming up to participate in a series of education-focused meetings for Commissioners, CEO and senior leaders. First meeting is scheduled for Monday April 27, 2015. Presenters will be Scott Bond (CEO WSHA) and Dorothy Teeter, HCA. “The Future of Health and Health Care in Washington State.”- 5:30 – 6:30 networking and “heavy” hors d’oeuvres with the meeting to start at 6:30 end about 8:00.

Tri Center Cancer Center, CBHA and OCH teamed up for a “Breast & Cervical Screening Day” held Saturday March 14, 2015. Fifty-one (51) mammograms have been scheduled.

INHS/Telemed is almost ready to go. Plans are to have patients scheduled in June. Tina, Rhonda, Kari and Connie met with Northwest Neuro group on Monday 16, 2015. Kari and Ermila will be the lead on this. We are very excited to get this going.

Mindy, HR Director, has started some supervisory training during monthly Department Managers meetings. The first training was on the Family Medical Leave Act.

INHS, Providence Hospital and Othello (R.T. department) are teaming up to hold a “Quit for Good”. A tobacco cessation program. This is a free four (4) week program designed to help people have a long-term success in quitting tobacco held by telehealth (video conference). The meeting will be held on Tuesdays from 6:00 p.m. to 7:00 p.m. from April 7th through April 28th.

Tina, Mindy and Connie attended the “Breaking Silos” conference held by WSHA in Seattle. The focus was about quality, patient satisfaction, patient outcomes, and patient engagement.

Tina, Rhonda and Connie attended the Regional Northwest CAH Conference in Spokane. Again the focus was about quality, value based payment, patient satisfaction, patient outcomes and patient engagement.

Articles: The Board reviewed articles regarding “Wa. Commissioner Kreidler Statement on Premera Blue Cross’ Cyberattack” from the State of Reform, March 17 14, 2015; “Information about the Cyberattack affecting Premera Blue Cross” from Premeraupdate.com, March 19, 2015; “Premera Blue Cross; Data Breach could affect 11M people” from Columbian.com, March 17, 2015; “Hospitals, Senators want more data on mental-health releases” from The Olympian, March 4, 2015; “Hundreds of Hospitals Struggle to Improve Patient Satisfaction” from Kirotv.com, March 10, 2015; “A Roadmap for How Many People Could Lose Their Health Insurance” from The New York Times, March 9, 2015; “House Oks bill paving way for WSU medical school in Spokane” from TDN.com March 9, 2015.

Process Feedback: None

Executive Session: President McCullough stated that the Board would meet in closed Executive Session for approximately 20 minutes per: 1) RCW 70.44.062(2) to review and discuss quality improvement activities and 2) RCW 42.30.110(g) to review and discuss the performance of a public employee. Any final action of the board of commissioners would be taken in open session. A complete legal citation of the above was available in the agenda to this meeting, upon request, and as cited below:

1) RCW 70.44.062(2) whereby all meetings, proceedings, and deliberations of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 and all meetings, proceedings, and deliberations of the board of commissioners, its staff or agents, to review the report or the activities of a quality improvement committee

established under RCW 4.24.250, 43.70.510, or 70.41.200 may, at the discretion of the quality improvement committee or the board of commissioners, be confidential and may be conducted in executive session. Any review conducted by the board of commissioners or quality improvement committee, or their staffs or agents, shall be subject to the same protections, limitations, and exemptions that apply to quality improvement activities under RCW 4.24.240, 4.24.250, 43.70.510, and 70.41.200. However, any final action of the board of commissioners on the report of the quality improvement committee shall be done in public session, and

2) RCW 42.30.110(g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging an employee, that action shall be taken in a meeting open to the public.

The Executive Session is expected to last 20 minutes.

The Executive Session convened at 7:05 p.m.

Resumption of Open Session: The open session resumed at 7:35 p.m.

Adjournment: The meeting adjourned at 7:35 p.m.

Bob Carlson, Secretary