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**Adams County Public Hospital District No. 3
Regular Meeting of the Board of Commissioners**

Thursday, April 23, 2015

CONFERENCE ROOM

Light Supper: 5:30 p.m.
Board Meeting: 6:00 p.m.

Regular Board Meeting

1. Call to Order
2. Comments from Audience
3. Auxiliary Report
4. Medical Staff
5. Department Report:
 - A. TISSAM – High School presentation
6. Conflict of Interest Declarations
7. Consent Agenda
 - A. March 26, 2015 Regular Board; April 16, 2015 Board Policy Committee; April 21, 2015 Finance; April 22, 2015 Personnel Committee meeting minutes.
 - B. Claims and payroll
 - C. Bad debts and charity care.
8. Patient Satisfaction Survey
9. Financial and Statistical Report
10. Old Business
 - A. Governance and Leadership Education
 - B. CGI Video
11. New Business

- A. Surplus of computers
- B. Board Policies
- C. Parker, Smith and Feek

- 12. Administrative Report
 - A. Nursing Report
 - B. Patient Story
 - C. Strategic Planning

13. Articles

14. Process Feedback

15. **Executive Session**

The Board will meet in closed Executive Session per: 1) RCW 70.44.062(2) whereby all meetings, proceedings, and deliberations of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 and all meetings, proceedings, and deliberations of the board of commissioners, its staff or agents, to review the report or the activities of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 may, at the discretion of the quality improvement committee or the board of commissioners, be confidential and may be conducted in executive session. Any review conducted by the board of commissioners or quality improvement committee, or their staffs or agents, shall be subject to the same protections, limitations, and exemptions that apply to quality improvement activities under RCW 4.24.240, 4.24.250, 43.70.510, and 70.41.200. However, any final action of the board of commissioners on the report of the quality improvement committee shall be done in public session; and 2) per RCW 42.30.110(g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging an employee, that action shall be taken in a meeting open to the public.

The Executive Session is expected to last 15 minutes.

16. Adjournment

Adams County Public Hospital District No. 3
Board of Commissioners Meeting Minutes
April 23, 2015

Present: Shirley McCullough, Lynda Bowers, Bob Carlson, Larry McCourtie, and Terry Thompson

Others Present: Mark Bunch, Mindy Gonzalez, Tina Bernsen, Connie Agenbroad, and Tyler Fryberger (Othello Outlook). Timm Taff, Abdi Ontiveros, Christine Murillo and Andrew Montemayor (TISSAM)

Call to Order: President McCullough called the meeting to order at 6:00 p.m. President McCullough announced that the meeting is being recorded. President McCullough asked if everyone could hear her. All present acknowledged they could hear her.

Comments from Audience: None

Auxiliary Report: Mindy gave an update on the plans for the Golf outing on Saturday June 27, 2015. The next Auxiliary meeting is Monday May 11, 2015 at 10 a.m.

Medical Staff Report: Lynda Bowers made a motion to approve moving Samuel Crane, M.D. and Alaa Atfeh, M.D. from provisional medical staff to full active medical staff. Terry Thompson seconded the motion. The motion passed unanimously.

Department Report: None

TISSAM: The “Take it Seriously: Sex, Abstinence, and Media (TISSAM)” representatives gave an excellent presentation on teen pregnancy prevention. April Williamson, OCH RN, also helps with the group. Washington State Department Health reported in 2012 that teen pregnancy for Adams County had declined by 54% from 2009 through 2011.

Conflict of Interest Declarations: None

Approval Consent Agenda: Bob Carlson made a motion to approve the Consent Agenda comprised of the; 1) March 26, 2015 Regular Board; 2) March 19, 2015 Board Policy Committee; 3) March 24, 2015 Finance; 4) March 25, 2015 Personnel Committee meeting minutes; 5) Claims and payroll in the amounts of \$1,305,584.86; 6) Bad Debts and Charity care in the amounts of \$113,464.58 and \$11,952.71 respectively. Terry Thompson seconded the motion. The motion passed unanimously.

Patient Satisfaction: Mindy Gonzalez presented patient satisfaction survey for Outpatient services, ER services and Inpatient services.

Financial Report: For the month ending, March, 2015, OCH incurred an operating gain (including approximately \$50,573 in hospital levy; \$39,765 in EMS levy; and \$44,448 in Meaningful Use monthly revenue) in the amount of \$230,550 with investment gain of \$34,274 for a total net gain of \$264,824; year-to-date operating loss (including approximately \$151,719 in hospital levy; \$119,295 in EMS levy; and \$133,344 in Meaningful Use year-to-date revenue) was \$190,587 with investment gain of \$90,990 for a year-to-date loss of \$99,597.

Old Business: The Regional Governance and Leadership Education is Monday April 27, 2015 at Columbia Basin Technical Skills Center in Moses Lake.

CGI Video will be here on Wednesday April 29, 2015 at 10:00 a.m.

New Business: Larry McCourtie made a motion to approve Resolution 15-03 Surplus Property. Lynda Bowers seconded the motion. The motion passed unanimously.

Larry McCourtie made a motion to approve board policy revisions to BP-003, BP-006, BP-008 and BP-009. Terry Thompson seconded the motion. The motion passed unanimously.

Parker, Smith and Feek, insurance brokers will be presenting renewal proposals for malpractice insurance on Thursday May 21, 2015. The meetings will be held at 10:30-11:30 with Terry Thompson and Larry McCourtie attending, 11:30-12:30 with Shirley McCullough and Lynda Bowers attending and 12:30-1:30 with Bob Carlson attending.

Nursing Report:

Rhonda reported that in March there were three (3) restriction with zero (0) diversions.

Patient Story: None.

Administrative Report: Monthly meetings are continuing with CBHA (Dulcye).

On April 8, 2015, Connie spoke at the Presbyterian women luncheon. Ermila Saucedo, RN gave free blood pressure checks.

On April 30, 2015 there will be a Special Board Meeting from 12:00 p.m. to 1:00 p.m. WSHA will be sponsoring a web conference on 2015 Legislative Update.

On Saturday May 9, 2015, Peter House from University of Washington will be bringing approximately 40 medical students for a tour of CBHA and Othello Community Hospital.

The Department Of Health and Washington State Patrol Fire Protection Bureau conducted a Medicare hospital certification inspection on March 31, 2015 through April 2, 2015. Administration and staff are preparing a written plan of correction that is due within 60 days (June 2, 2015) of the survey exit date.

Articles: The Board reviewed articles regarding “Hospitals rethink their overexposing patient gowns” from the Yakima Herald Republic April 13 14, 2015; “Providers applaud passage of telemedicine bill” Yakima Herald Republic April 12, 2015;

Process Feedback: None

Executive Session: President McCullough stated that the Board would meet in closed Executive Session for approximately 20 minutes per: 1) RCW 70.44.062(2) to review and discuss quality improvement activities and 2) RCW 42.30.110(g) to review and discuss the performance of a public employee. Any final action of the board of commissioners would be taken in open session. A complete legal citation of the above was available in the agenda to this meeting, upon request, and as cited below:

1) RCW 70.44.062(2) whereby all meetings, proceedings, and deliberations of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 and all meetings, proceedings, and deliberations of the board of commissioners, its staff or agents, to review the report or the activities of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 may, at the discretion of the quality improvement committee or the board of commissioners, be confidential and may be conducted in executive session. Any review conducted by the board of commissioners or quality improvement committee, or their staffs or agents, shall be subject to the same protections, limitations, and exemptions that apply to quality improvement activities under RCW 4.24.240, 4.24.250, 43.70.510, and 70.41.200. However, any final action of the board of commissioners on the report of the quality improvement committee shall be done in public session, and

2) RCW 42.30.110(g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging an employee, that action shall be taken in a meeting open to the public.

The Executive Session is expected to last 15 minutes.

The Executive Session convened at 7:25 p.m.

Resumption of Open Session: The open session resumed at 7:40 p.m.

Adjournment: The meeting adjourned at 7:40 p.m.

Bob Carlson, Secretary