



315 North 14<sup>th</sup> Ave  
Othello, WA 99344-1297  
[P] 509.488.2636  
[F] 509.331.2617

[www.othellocommunityhospital.org](http://www.othellocommunityhospital.org)

**Adams County Public Hospital District No. 3  
Regular Meeting of the Board of Commissioners**

Thursday May 26, 2016

CPR Training: 4:00 p.m.

Light Supper: 5:30 p.m.

Board Meeting: 6:00 p.m.

CONFERENCE ROOM

**Regular Board Meeting**

1. Call to Order
2. Comments from Audience
3. Auxiliary Report
4. Medical Staff Report
5. Department Report/Guest Presentation: Othello School District TISSAM Students
6. Conflict of Interest Declarations
7. Consent Agenda
  - A. April 28, 2016 Regular Board; May 6, 2016 Special Board; May 19 Board Policy; May 24, 2016 Finance; May 25, 2016 Personnel Committee Meetings
  - B. Claims and payroll
  - C. Bad debts and charity care.
8. Patient Satisfaction Survey
9. Financial and Statistical Report
10. Old Business:
  - A. Ambulance Committee
11. New Business:
  - A. Malpractice Insurance

12. Administrative Report  
Nursing Report  
Patient Story  
CEO Report

13. Articles

14. Process Feedback

15. Executive Session:

The Board will meet in closed Executive Session per: 1) RCW 70.44.062(2) whereby all meetings, proceedings, and deliberations of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 and all meetings, proceedings, and deliberations of the board of commissioners, its staff or agents, to review the report or the activities of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 may, at the discretion of the quality improvement committee or the board of commissioners, be confidential and may be conducted in executive session. Any review conducted by the board of commissioners or quality improvement committee, or their staffs or agents, shall be subject to the same protections, limitations, and exemptions that apply to quality improvement activities under RCW 4.24.240, 4.24.250, 43.70.510, and 70.41.200. However, any final action of the board of commissioners on the report of the quality improvement committee shall be done in public session; and 2) per RCW 42.30.110(g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging an employee, that action shall be taken in a meeting open to the public.

The Executive Session is expected to last 20 minutes.

16. Adjournment



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**Adams County Public Hospital District No. 3  
Board of Commissioners Meeting Minutes  
May 26, 2016**

**Present:** Shirley McCullough, Lynda Bowers, Bob Carlson, Larry McCourtie, and Terry Thompson

**Others Present:** Connie Agenbroad, Mark Bunch, Tina Bernsen, Rhonda Golladay, Mindy Gonzalez, and Luann Morgan (Othello Outlook)

Prior to the meeting being called to order all Commissioners attended a 1 ½ hr CPR class and passed. Way to go!

**Call to Order:** President McCullough called the meeting to order at 6:00 p.m. President McCullough announced that the meeting is being recorded. President McCullough asked if everyone could hear her. All present acknowledged they could hear her.

**Comments from Audience:** None

**Auxiliary Report:** The Auxiliary's Golf Outing is Saturday June 25, 2016. Total donations so far are \$6,950.00. Two teams have signed up to golf. It appears that we are on target compared to last year.

**Medical Staff Report:** None

**Department Report:** The "Take it Seriously: Sex, Abstinence, and Media (TISSAM)" representatives gave an excellent presentation on teen pregnancy prevention. April Williamson, OCH RN, also helps with the group.

**Conflict of Interest Declarations:** None

**Approval Consent Agenda:** Bob Carlson made a motion to approve the Consent Agenda comprised of the; 1) April 28, 2016 Regular Board; May 6, 2016 Special Board; May 19, 2016 Board Policy; May 24, 2016 Finance; and May 25, 2016 Personnel Committee minutes. 2) Claims and payroll in the amounts of \$1,299,260.65; 3) Bad Debts and Charity care in the amounts of \$131,511.61 and \$73,785.93 respectively. Larry McCourtie seconded the motion. The motion passed unanimously.

**Patient Satisfaction:** Mindy Gonzalez presented patient satisfaction surveys for ER services and Inpatient services.

**Financial Report:** For the month ending, April, 2016, OCH incurred an operating loss (including approximately \$50,573 in hospital levy; \$39,765 in EMS levy) in the amount of \$62,987 with investment gain of \$33,137 for a total net loss of \$29,850; year-to-date operating loss (including approximately \$202,292 in hospital levy; \$159,060 in EMS levy;) was \$446,571 with investment gain of \$123,350 for a year-to-date loss of \$323,221.

**Old Business:** Ambulance Selection Committee: A Special Board will be held Wednesday June 8, 2016 at 5:30 p.m. Committee members will consist of all Commissioners, EMT's Corey Shearer, Jim Lomax, Tiffany Cutforth, Shannon Cecil, and Hallie Miller. Rhonda Golladay and Connie Agenbroad will also be on the committee.

**New Business: Approval of Malpractice Renewal Resolution 16-01:** Larry McCourtie made a motion to approve Resolution 16-01, expending \$134,322.00 as follows: renewing \$44,515.00 for Professional/General Liability and EBL coverage; \$4,482.00 for Directors and Officers coverage; \$11,704.00 Employment Practices Liability; \$30,971.00 Excess Liability Coverage; \$27,144.00 for broker services through Parker Smith & Feek; and \$15,506.00 for Cyber and Regulatory Liability. Bob Carlson seconded the motion. The motion passed unanimously.

**Replacement of Dietary Oven:** Lynda Bowers made a motion to approve replacing the dietary oven not to exceed \$8,500.00. Terry Thompson seconded the motion. The motion passed unanimously.

**Nursing Report:** Rhonda reported that in April there were two (2) reported restrictions with no diversions.

**Patient Story:** No particular patient story to reports. The hospital has been busy delivering babies. Lynda Bowers commented on her personnel experience with the ambulance and hospital staff. She commented on what excellent care she received and how much she appreciated getting a phone the following day for follow up on how she was feeling.

**CEO Report:** On May 3, 2016, State Representative Joe Schmick met with Ermila Saucedo, Tina Bernsen, Rhonda Golladay, Mindy Gonzalez, and Connie Agenbroad to discuss telemedicine. Representative Schmick has been visiting area hospitals in his district to hear about ideas using telemedicine in rural areas.

Connie reported that there might be a need for per diem CRNA coverage during the summer as one CRNA will be out for medical leave for about four to six weeks.

WSHA CEO rounding video was viewed.

Each Commissioner received a copy of the 2014-2015 Strategic Vision plan. Connie asked that they take some time to review this plan, as she would like to discuss at the June meeting.

Save the date: WSHA annual Meeting October 12<sup>th</sup>, 13<sup>th</sup> and 14<sup>th</sup>, 2016.

A thank you card was received from CBHA to the Radiology department. Thanking the department for outstanding service.

**Articles:** The Board reviewed articles regarding. “Yikes! Live white python falls from ceiling in Tacoma General Hospital” from q13fox.com, May 9, 2016; “Paramedic program keeping hospital visits at minimum” from dailysunnews.com, May 12, 2016; “Legislation offers more support to sexual assault victims” from nwc.com, May 18, 2016; “Feds: Insurers can’t discriminate on LGBT Obamacare coverage” from kitsapsum.com, May 13, 2016; “One step closer: Samaritan approves structure of potential Confluence affiliation” from columbiabasinherald.com, May 12, 2016; “Lawmakers to address medical bill sticker shock” from krem.com, May 11, 2016; “More affordable health insurance option urged for Washington”, from king5.com, May 2, 2016

**Process Feedback:** None

**Executive Session: Executive Session:** President McCullough stated that the Board would meet in closed Executive Session for approximately 15 minutes per: 1) RCW 70.44.062(2) to review and discuss quality improvement activities and 2) RCW 42.30.110(g) to review and discuss the performance of a public employee. Any final action of the board of commissioners would be taken in open session. A complete legal citation of the above was available in the agenda to this meeting, upon request, and as cited below:

1) RCW 70.44.062(2) whereby all meetings, proceedings, and deliberations of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 and all meetings, proceedings, and deliberations of the board of commissioners, its staff or agents, to review the report or the activities of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 may, at the discretion of the quality improvement committee or the board of commissioners, be confidential and may be conducted in executive session. Any review conducted by the board of commissioners or quality improvement committee, or their staffs or agents, shall be subject to the same protections, limitations, and exemptions that apply to quality improvement activities under RCW 4.24.240, 4.24.250, 43.70.510, and 70.41.200. However, any final action of the board of commissioners on the report of the quality improvement committee shall be done in public session, and

2) RCW 42.30.110(g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging an employee, that action shall be taken in a meeting open to the public.

The Executive Session is expected to last 20 minutes.

The Executive Session convened at 7:15 p.m.

**Resumption of Open Session:** The open session resumed at 7:35 p.m.

**Adjournment:** The meeting adjourned at 7:35 p.m.

*Bob Carlson*

Bob Carlson, Secretary