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**Adams County Public Hospital District No. 3  
Regular Meeting of the Board of Commissioners**

Thursday April 26, 2018  
Board Meeting: 4:00 p.m.  
Light Dinner to follow  
CONFERENCE ROOM  
**Regular Board Meeting**

1. Call to Order
2. Comments from Audience
3. Auxiliary Report
4. Medical Staff Report
5. Department Report
6. Conflict of Interest Declarations
7. Consent Agenda
  - A. March 22, 2018 Regular Board; April 24, 2018 Finance; April 25, 2018 Personnel Committee meeting minutes
  - B. Claims and payroll
  - C. Bad debts and charity care.
8. Patient Satisfaction Survey
9. Financial and Statistical Report
10. Old Business:
11. New Business:
  - A. Approval of Meeting Adjournment/Reschedule Resolution 18-04
12. Administrative Report
  - Nursing Report
  - Patient Story
  - CEO Report
13. Articles

14. Process Feedback

15. Executive Session: None

16. Adjournment



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**Adams County Public Hospital District No. 3  
Board of Commissioners Meeting Minutes  
April 26, 2018**

**Present:** Larry McCourtie, Shirley McCullough, Lynda Bowers, Bob Carlson, and Terry Thompson

**Others Present:** Connie Agenbroad, Mark Bunch, Mary Garza, Rhonda Golladay, Jim Lomax, Tiffany Cutforth Golladay, and Marissa Mondragon

**Call to Order:** President McCourtie called the meeting to order at 4:00 p.m. President McCourtie announced that the meeting is being recorded. President McCourtie asked if everyone could hear him. All present acknowledged they could hear him.

**Comments from Audience:** None

**Auxiliary Report:** Mary Garza gave an update on the Auxiliary. The Auxiliary golf outing is set for Saturday June 23, 2018 at the Othello Golf Course. The sponsorship forms were mailed out the 3<sup>rd</sup> week of April. To date, the Auxiliary has received \$1,800.00 in donations and there are three (3) teams for golf. The next Auxiliary meeting is Tuesday May 8, 2018.

**Medical Staff Report:** None

**Department Report:** The Board of Commissioners watched videos regarding Social Media at Work and Sexual Harassment Training for a Harassment-Free Workplace.

**Conflict of Interest Declarations:** None

**Approval Consent Agenda:** Bob Carlson made a motion to approve the Consent Agenda comprised of the; 1) March 22, 2018 Regular Board; April 24, 2018 Finance; and April 25, 2018 Personnel Committee Minutes. 2) Claims, payroll, payroll taxes, and Auxiliary in the amount of \$1,765,717.32 3) Bad Debts and Charity care in the amounts of \$90,006.94 and \$52,172.71 respectively. Terry Thompson seconded the motion. The motion passed unanimously.

**Patient Satisfaction:** Deferred

**Financial Report:** For the month ending, March, 2018, OCH incurred an operating loss (including approximately \$36,180 in disproportionate share; \$72,791 in hospital levy; and \$46,250 in EMS levy) in the amount of \$145,311 with investment gain of \$21,733 for a total net loss of \$123,576; year-to-date operating loss (including approximately \$108,540

in disproportionate share; \$218,374 in hospital levy; and \$138,750 in EMS levy;) was \$800,819 with investment gain of \$70,786 for a year-to-date loss of \$730,032.

Mark Bunch commented on the provision for uncollectable A/R being high due to conversion of Meditech 6.1 and delay in coding and billing. Connie Agenbroad discussed the billing issue the hospital is having concerning inpatient discharge times not converting over correctly, for example 9:30 am must be 09:30; 11:15 pm must be 23:15. It appears that the edit was not turned on correctly. The business office staff is working with the clearinghouse and Engage to get these rebilled. The good news is that most of the inpatients bills are DSHS and turn around time for payments are usually within a couple of weeks.

**Approval of Resolution 18-05 to authorize reclassification of \$750,000 from the Funded Depreciation Account to the Operating Account, to be applied as necessary to meet the ongoing operational cash flow needs:** Bob Carlson made a motion to approve Resolution 18-05. Shirley McCullough seconded the motion. The motion passed unanimously.

**Old Business:** None

**New Business:**

**Approval of Meeting Adjournment Resolution 18-04:** Bob Carlson made a motion to approve Resolution 18-04, adjourning the May 24, 2018, regular Board meeting and rescheduling it to May 31, 2018 at 4:00 pm. Terry Thompson seconded the motion. The motion passed unanimously.

**Nursing Report:** Rhonda Golladay reported that there was one (1) admission restriction with zero (0) diversions for March.

**Patient Story:** None

**CEO Report:** Connie Agenbroad asked if the Commissioners would be willing to sign a letter of support for the City of Othello for two (2) proposed grants 1) improvement to the Lion's Park Ballfield and 2) Splash pad to the Community Pool. President Larry McCourtie will not be signing because he is a City Councilman and it could appear as a conflict of interest. Shirley McCullough, Vice President asked for a motion. Terry Thompson made a motion to sign the letters of support. Lynda Bowers seconded the motion. The motion passed with four votes in favor and one abstention by Larry McCourtie.

EMS will be holding another Open House this year on Thursday May 24, 2018 from 4:00 pm to 7:00 pm. The EMS has invited the Othello Police Department, Adams County Sherriff Department, Adams County Fire Department, and Life Flight. This is open to the community and they will be serving hot dogs, cookies, and water. There will be give aways for the children.

Thursday May 10, 2018 is scheduled for meetings with Parker/Smith/Feek regarding the hospital malpractice renewal. Meetings are at 10:30 am, 11:00 am, and 11:30. Shirley McCullough and Larry McCourtie will attend at 10:30, Bob Carlson and Lynda Bowers attend at 11:00 am, and Terry Thompson at 11:30 am.

Wednesday May 23, 2018 is the Regional Governance & Leadership Meeting at Pillar Rock at 5:15 pm.

Connie Agenbroad reminded the Commissioners of June happenings and meeting. The Auxiliary Golf outing is Saturday June 23, 2018. The WSHA Rural Health Conference in Chelan is Sunday June 24, 2018 through Wednesday June 27, 2018. The normal board meeting is scheduled for Thursday June 28, 2018; therefore, we will have Personnel on Thursday 28, 2018 at 8:00 am, Finance on Thursday June 28, 2018 at 11: am and have the Regular Board Meeting as scheduled on Thursday June 28, 2018 at 4:00 pm.

Cassie Sauer, WSHA CEO, and Jacqueline Barton True, WSHA Director of Rural Health Program are traveling around visiting Washington hospitals and would like to visit Othello. Connie Agenbroad will contact them to see if they are available to come and visit on Thursday May 31, 2018.

The Board of Commissioners reviewed documentation received from Ben Lindekugel AWPMD and MRSC regarding "Incompatible Offices" discussing the issue of whether an individual can hold more than one elected office at the same time. Commissioner Terry Thompson has been appointed as Adams County Commissioner and will be sworn in on Monday April 30, 2018. Larry McCourtie also is a City Councilman. Although, it appears not to be "illegal" to do this but if someone would question it then it could go to court and the Commissioner could be asked to step down from one of the positions. Connie Agenbroad recommended that the Board make some decisions on what they would like to do because this not only affects Terry Thompson's position but also Larry McCourtie's position. This is a Board decision and not an Administrative decision. President Larry McCourtie stated that if he had known about this before running for City Councilman he would not have done so. Larry McCourtie stated that if something comes up then he would get ahold of the Mayor and resign from the City. President Larry McCourtie asked for comments and opinions from the other Commissioners.

1) Commissioner Bob Carlson stated the way he reads the article it is only an issue if someone would question it. Commissioner Bob Carlson stated for himself, he would not worry about it unless someone questions it. There really is no risk and if someone does questions it then the commissioner will need to make a decision which office to resign.

2) Commissioner Shirley McCullough stated that she believes that it is a lot of responsibility to take on a new commissioner position. Being an Adams County Commissioner is a lot of responsibility, and having two Adams County positions is a conflict of interest. Terry Thompson stated that it did not bother him to resign from the hospital board. President Larry McCourtie questioned if Commissioner Shirley McCullough was talking to him or Commissioner Terry Thompson, Commissioner Shirley McCullough stated she was talking to the Board.

3) Commissioner Lynda Bowers stated that she would have to agree with Commissioner Shirley McCullough that they are two very important positions and what it could look like to our county, government, and citizens with the same person holding two positions in the county. Connie Agenbroad stated that it is not just Commissioner Terry Thompson's position but also Commissioner Larry McCourtie's position. Commissioner Lynda Bowers stated that both positions are very demanding.

Connie Agenbroad again stated that the article does not say that a Commissioner needs to resign but only if there was a question about it. Terry Thompson stated that he does not agree that Larry McCourtie's position is as much of a conflict as his is. Bob Carlson stated that Larry McCourtie's City Council position could be a conflict due to city zoning regulations, which could affect what the hospital can do. Connie Agenbroad stated that Terry Thompson's position as County Commissioner could be a conflict should the hospital have to go to County and ask for money on warrants such as what Quincy Hospital did.

Commissioner Bob Carlson stated that it is whatever the Commissioners wanted to do but he does not see an issue until someone questions it then the Commissioners would have to deal with it at the time. Commissioner Larry McCourtie stated he would like to fill out his term with the City and if at any time there was a question about him being on two boards he would resign from the City.

Commissioner Shirley McCullough stated that she was also concerned about the time Commissioner Terry Thompson would be spending as County Commissioner and this could conflict with what the hospital is doing. She stated there have been times even with the Port District where Commissioner Terry Thompson had to do things for the Port District and not the hospital. Commissioner Terry Thompson stated that he resigned from the Port District due to a conflict with the Port District and County Commissioners working together on a \$50 million water waste system and he could not be on both. Commissioner Terry Thompson stated that he does not have a problem resigning from the Hospital Board if that is what the other Commissioners want. Commissioner Terry Thompson does not want any conflict and he is going to have a load anyway. Commissioner Shirley McCullough stated this is where she is coming from with the amount of time Commissioner Terry Thompson will be spending as County Commissioner with multiple meetings and trips to Olympia.

President Larry McCourtie asked if Commissioner Terry Thompson would resign. Commissioner Terry Thompson stated yes he would effective tonight Thursday April 26, 2018.

Connie Agenbroad asked for clarification. Commissioner Terry Thompson is resigning as a Board of Commissioner for Othello Community Hospital effective Thursday April 26, 2018 so he can serve as Adams County Commissioner. Commissioner Larry McCourtie will remain on the City Council and Hospital Board unless there is a question. If there is a question, then Commissioner Larry McCourtie will resign from the City Council. Connie Agenbroad requested that there be a motion to accept Commissioner Terry Thompson's resignation and that Commissioner Larry McCourtie will stay on the City Council and Hospital Board until there was a question.

Commissioner Bob Carlson made a motion to accept Commissioner Terry Thompson's verbal resignation effective Thursday April 26, 2018 and that Commissioner Larry McCourtie will remain on the City Council and Hospital Board until there was a question brought up. Lynda Bowers seconded the motion. The motion passed unanimously.

Connie Agenbroad will check into how long the Hospital has to appoint a new Commissioner.

**Articles:** The Board reviewed articles regarding. "Island Hospital preps for launch of new records system", from goskagit.com, April 20, 2018; "Ready for a worst case no one wants", from goldendalesentianel.com, April 18, 2018; "West Richland woman crusades to raise awareness about Death with Dignity law", from tri-cityherald.com, April 20, 2018; "The proposed sale of Lourdes Health in Pasco could hurt the community under the current terms, Kadlec officials say " from tri-cityherald.com, April 20 15, 2018; "Sen. Murray introduces legislation to tackle opioid crisis" from q13fox.com April 5, 2018; "Samaritan Healthcare offers 'incentive' for nurses, from columbian.com, April 20, 2018.

**Process Feedback:** None

**Executive Session:** None

**Adjournment:** The meeting adjourned at 5:25 p.m.

Respectfully submitted,



Bob Carlson, Secretary