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**Adams County Public Hospital District No. 3
Regular Meeting of the Board of Commissioners**

Tuesday, December 21, 2017
Board Meeting: 4:00 p.m.
Light Dinner to follow
CONFERENCE ROOM
Regular Board Meeting

1. Call to Order
2. Comments from Audience
3. Auxiliary Report
4. Medical Staff Report
5. Department Report
6. Conflict of Interest Declarations
7. Consent Agenda
 - A. November 30, 2017 Regular Board; December 19, 2017 Finance; December 20, 2017 Personnel Committee meeting minutes.
 - B. Claims and payroll
 - C. Bad debts and charity care.
8. Patient Satisfaction Survey
9. Financial and Statistical Report
10. Old Business:
11. New Business:
 - A. Approval of Nominating Committee recommendations for 2018 Board Officers
 - B. Appointments for 2018 Board Committees
 - E. CEO Contract
12. Administrative Report
 - Nursing Report
 - Patient Story
 - CEO Report

13. Articles

14. Process Feedback

15. Executive Session:

The Board will meet in closed Executive Session per: 1) RCW 70.44.062(2) whereby all meetings, proceedings, and deliberations of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 and all meetings, proceedings, and deliberations of the board of commissioners, its staff or agents, to review the report or the activities of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 may, at the discretion of the quality improvement committee or the board of commissioners, be confidential and may be conducted in executive session. Any review conducted by the board of commissioners or quality improvement committee, or their staffs or agents, shall be subject to the same protections, limitations, and exemptions that apply to quality improvement activities under RCW 4.24.240, 4.24.250, 43.70.510, and 70.41.200. However, any final action of the board of commissioners on the report of the quality improvement committee shall be done in public session; and 2) per RCW 42.30.110(g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging an employee, that action shall be taken in a meeting open to the public.

The Executive Session is expected to last 30 minutes.

16. Adjournment



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**Adams County Public Hospital District No. 3
Board of Commissioners Meeting Minutes
December 21, 2017**

Present: Larry McCourtie, Shirley McCullough, Lynda Bowers, Bob Carlson, and Terry Thompson

Others Present: Connie Agenbroad, Mark Bunch, Mindy Gonzalez, Tina Bernsen, Rhonda Golladay, Mary Garza, and Roger Roylance

Call to Order: President McCourtie called the meeting to order at 4:00 p.m. President McCourtie announced that the meeting is being recorded. President McCourtie asked if everyone could hear him. All present acknowledged they could hear him.

Oath of Office – Commissioner Bob Carlson and Commissioner Larry McCourtie: Bob Carlson and Larry McCourtie recited the Oath of Office as an elected Commissioner of the Public Hospital District.

Comments from Audience: None

Auxiliary Report: None

Medical Staff Report: Medical Staff recommends board approval for the following: Telestroke/Neurology: Sergey Akopov, M.D.; Christopher Fanale, M.D.; Nichols Okon, M.D.; Jeffery Wagner, M.D.; Michael Wynn, M.D.; Reappointments for 2018: CBHA: Randel Bunch, M.D.; Richard Bunch, M.D.; Teleradiology: Jody Bailey, M.D.; Greg Balmforth, M.D.; Eshwar Bhar, M.D.; Jayson Brower, M.D.; Richard Brunken, M.D.; Richard Casey, M.D.; Irene Cruite, M.D.; Justin Fredrick, M.D.; Scott Hoefler, M.D.; Robin Hines, M.D.; Julie Kaczmark, M.D.; William Keys, M.D.; Gregory Lewis, M.D.; Kenneth McCabe, M.D.; Daniel Murray, M.D.; Jeffery Nackos, M.D.; Brian Peterson, M.D.; Peter Remedios, M.D.; Mai Russell, M.D.; Peter Scott, M.D.; Cameron Seibold, M.D.; Paula Shepherd M.D.; Gregory Sterne M.D.; Arpita Swampi, M.D.; Gordon Teel, M.D.; David Thorne, M.D.; Steven Wilhelm M.D.; Norbert Yee, M.D.; Sadaf Zaidi, M.D.; William Schulte, M.D.; and General Surgeon: Donald Sebesta, M.D. Lynda Bowers made a motion to approve Medical Staff appointments and reappointments. Terry Thompson seconded the motion. The motion passed unanimously.

Department Report/Presentation: Roger Roylance discussed the training drill the hospital and police department had on an active shooter.

Conflict of Interest Declarations: None

Approval Consent Agenda: Bob Carlson made a motion to approve the Consent Agenda comprised of the; 1) November 30, 2017 Regular Board; December 19, 2017 Finance; and December 20, 2017 Personnel Committee Minutes. 2) Claims, payroll, payroll taxes, and Auxiliary in the amount of \$697,868.64. 3) Bad Debts and Charity care in the amounts of \$184,083.39 and \$56,823.27 respectively. Terry Thompson seconded the motion. The motion passed unanimously.

Patient Satisfaction: Mindy Gonzalez presented on outpatient and inpatient satisfaction.

Financial Report: For the month ending, November, 2017, OCH incurred an operating loss (including approximately \$50,573 in hospital levy; \$39,765 in EMS levy) in the amount of \$234,670 with investment gain of \$24,253 for a total net loss of \$210,417; year-to-date operating loss (including approximately \$556,303 in hospital levy; \$437,415 in EMS levy;) was \$1,988,475 with investment gain of \$319,099 for a year-to-date loss of \$1,669,376.

Mark Bunch again explained that the reason purchased services are over budget has to do with the Meditech upgrade. This is because amounts that were included in the capital budget for the Meditech upgrade cannot be capitalized under current guidelines for IT capital projects.

Old Business: None

New Business:

Approval of Nominating Committee recommendations for 2018 Board Officers

Resolution 17-15: Bob Carlson made a motion to elect Larry McCourtie, President; Shirley McCullough, Vice President; and Bob Carlson, Secretary. Shirley McCullough seconded the motion. The motion passed unanimously.

Approval of Increase to 2017 Operating Expense Budget Resolution 17-16: Shirley McCullough made a motion to approve Resolution 17-16, authorizing an increase to the 2017 Operation Expense Budget from \$18,039,000.00 to \$18,816,000.00. Terry Thompson seconded the motion. The motion passed unanimously.

President McCourtie appointed the following to committees. Finance Committee: Bob Carlson and Terry Thompson; Personnel Committee: Shirley McCullough and Lynda Bowers; PI Committee: Larry McCourtie and Lynda Bowers; Board Policy Committee: Bob Carlson and Shirley McCullough; Building & Grounds Committee: Bob Carlson and Terry Thompson; Auxiliary Committee: Larry McCourtie and Lynda Bowers

CEO Contract: President McCourtie deferred discussion to executive session per RCW: 42.30.110(g) to review and discuss the performance of a public employee.

Nursing Report: There was one (1) admission restriction with zero (0) diversions for November. Rhonda Golladay stated that there was an error in reporting October's admission restrictions. There were three (3) restrictions instead two (2) with zero (0) diversions. Connie Agenbroad reported that there were three (3) restrictions in September with zero (0) diversions.

Patient Story: Connie Agenbroad reported on good customer service that Mary Garza did in assisting friends of a patient in getting a Get Well and Merry Christmas card to a patient here at the hospital.

CEO Report: State Auditors are here and probably will be here for a couple of weeks. Bob and Larry attended the entrance conference. The exit conference will probably be sometime after the first of the year.

State Pharmacy inspectors were here on Monday, December 18, 2017. The hospital passed the inspection and should receive a written report within seven (7) to ten (10) days.

Flu season has been declared and administration is working with staff about wearing a mask if they did not get the flu vaccine. It is estimated that 96% of the hospital employees have been vaccinated.

Hospital staff is gearing up on going live with Meditech 6.1 on January 1, 2018. On December 31, 2017, staff from Meditech (Boston) and staff from Engage will start arriving and will be here throughout the week for go live.

2018 Medical Staff Officers: Dr. Dinglasan, President; Dr. Atfeh, Vice-President; and Dr. Barrio, Secretary.

Articles: The Board reviewed articles regarding. "Pinched For Resources", from inlander.com/spokane, December 4, 2017; "Gov't report: US health care tab hit \$3.3T in 2016", from kiro7.com, December 6, 2017; "Providence St. Joseph, Ascension in merger talks: report", from cbsnews.com, December 11, 2017; "With deadline looming, Exchange sees rush of insurance shoppers- Blog – December 2017", from businesssexaminer.com, December 13, 2017; "Mumps confirmed in Grant County health care worker/Columbia Basin" from ifiberone.com, December 14, 2017; "Good Samaritan Hospital firings tied to HR violations, MultiCare says." from thenewstribune.com, December 14, 2017;

Process Feedback: None

Executive Session: Executive Session: President McCourtie stated that the Board will enter closed Executive Session per: RCW 42.30.110(g) to review and discuss the performance of a public employee. Any final action of the Board of Commissioners shall be taken in open session. A complete legal citation of the above may be found in the agenda to this meeting and is available upon request.

The Executive Session is expected to last 30 minutes.

The Executive Session convened at 4:57 p.m.

At 5:27 p.m., the Executive Session was extended 10 minutes.

At 5:37 p.m., the Executive Session was extended for 5 minutes.

Resumption of Open Session: The open session resumed at 5:42 p.m.

Approval of CEO Contract: Terry Thompson made a motion to renew the CEO contract with Connie Agenbroad for one year extending the expiration of the agreement to January 1, 2019 to include a 1% salary increase. Shirley McCullough seconded the motion. The motion passed unanimously.

Adjournment: The meeting adjourned at 5:45 p.m.

Respectfully submitted,

Bob Carlson

Bob Carlson, Secretary