

**Adams County Public Hospital District No. 3  
Regular Meeting of the Board of Commissioners**

Thursday, April 25, 2019

Board Meeting: 3:00 p.m.

Light Dinner to follow

CONFERENCE ROOM

**Regular Board Meeting**

1. Call to Order
2. Comments from Audience
3. Governance Education: WSHA webinar – Rules of the Road
4. Auxiliary Report
5. Medical Staff Report
6. Department Report
7. Conflict of Interest Declarations
8. Consent Agenda
  - A. March 28, 2019 Regular Board; April 8, 2019 Board Policy; April 23, 2019 Finance; and April 24, 2019 Personnel Committee meeting minutes
  - B. Claims and Payroll
  - C. Bed debts and Charity Care
9. Patient Satisfaction Survey
10. Financial and Statistical Report
11. Old Business:
12. New Business:
  - A. Approval of Board Policy 003
13. Administrative Report
  - Nursing Report and Patient Story
  - CEO Report
14. Articles
15. Process Feedback
16. Executive Session:

The Board will meet in closed Executive Session per: 1) RCW 70.44.062(2) whereby all meetings, proceedings, and deliberations of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 and all

meetings, proceedings, and deliberations of the board of commissioners, its staff or agents, to review the report or the activities of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 may, at the discretion of the quality improvement committee or the board of commissioners, be confidential and may be conducted in executive session. Any review conducted by the board of commissioners or quality improvement committee, or their staffs or agents, shall be subject to the same protections, limitations, and exemptions that apply to quality improvement activities under RCW 4.24.240, 4.24.250, 43.70.510, and 70.41.200. However, any final action of the board of commissioners on the report of the quality improvement committee shall be done in public session; Executive Session is expected to last 20 minutes.

## 17. Adjournment



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**Adams County Public Hospital District No. 3  
Board of Commissioners Meeting Minutes  
April 25, 2019**

**Present:** Shirley McCullough, Bob Carlson, Lynda Bowers, Gayle Bohannan, and Sue Long-Hosek

**Others Present:** Connie Agenbroad, Mark Bunch, Mary Garza, Mindy Gonzalez, Tina Bernsen, Rhonda Golladay, Bernis Ramos, Roger Royslance, Jim Lomax, Tiffany Cutforth Golladay, and Meghan Ramon

**Call to Order:** President McCullough called the meeting to order at 4:00 p.m. President McCullough announced that the meeting is being recorded. President McCullough asked if everyone could hear her. All present acknowledged they could hear her.

**Comments from Audience:** None

**Governance Education:** Commissioners watched Rules of the Road webinar presented by Ben Lindekugel of AWPFD.

**Auxiliary Report:** None

**Medical Staff Report:** Executive Medical Staff recommends Board approval for the following: CBHA: Juhani, Alhassan, MD Family Medicine; McCrorie, Robert, PA-C Family Medicine; and Prada, Francisco MD Family Medicine. Inland Imaging Diagnosis Radiology: Dhillon, Gurpreet MD; Finlinson, Tyson, MD; Flett, Paige, MD; Frost, Robert, MD; Jensen, Jeff, MD; Carlton, Scott, MD; Thayer, David, MD., and Neurology Telestroke: Farooq, Muhammad MD. Bob Carlson made a motion to approve Medical Staff for appointments. Gayle Bohannan seconded the motion. The motion passed unanimously.

Mindy Gonzalez introduced Bernis Ramos new Medical Staff Coordinator. Bernis will be replacing Karen Palmer who is retiring. Bernis is also an interpreter for the hospital.

**Department Report:** Rhonda Golladay introduced Warren Edwards from Stryker Medical. Warren gave a presentation on the "Lucas" chest compression device. Rhonda Golladay thanked the board for their approval of this device that was on the 2019 capital equipment.

**Conflict of Interest Declarations:** None

**Approval Consent Agenda:** Bob Carlson made a motion to approve the Consent Agenda comprised of the; 1) March 28, 2019 Regular Board; April 8, 2019 Board Policy; April 23, 2019 Finance; and April 24, 2019 Personnel Committee Minutes. 2) Claims, payroll,

payroll taxes, and Auxiliary in the amount of \$1,442,016.30. 3) Bad Debts and Charity care in the amounts of \$167,260.14 and \$52,047.42 respectively. Sue Long-Hosek seconded the motion. The motion passed unanimously.

**Patient Satisfaction:** Mindy Gonzalez present Patient satisfaction surveys for January, February, and March 2019.

**Financial Report:** For the month ending, March, 2019, OCH incurred an operating loss (including approximately \$47,058 in disproportionate share; \$55,588 in hospital levy; and \$44,471 in EMS levy) in the amount of \$242,790 with investment gain of \$23,521 for a total net loss of \$219,270; year-to-date operating loss (including approximately \$141,175 in disproportionate share; \$166,766 in hospital levy; and \$133,413 in EMS levy;) was \$4655,489 with investment gain of \$71,629 for a year-to-date loss of \$583,861.

**Old Business:** None

**New Business: Approval of Employee and Board of Commissioners Wellness and Early Detection of Health Risk Benefit (Board Policy 003):** Lynda Bowers made a motion to approve Board Policy 003. Sue Long-Hosek seconded the motion. The motion passed unanimously.

**Nursing Report:** Rhonda Golladay reported that there were four (4) admission restrictions and zero (0) diversions reported for March 2019.

**Patient Story:** Tiffany Cutforth Golladay discussed a transfer of a burned patient to Harborview and how much the family and the staff from Harborview appreciated the excellent care given here at hospital.

**CEO Report:** Connie Agenbroad reminded Shirley McCullough, Gayle Bohannan and Sue Long-Hosek that the week of May 13<sup>th</sup> through May 17<sup>th</sup> is the filing period for elections.

Connie Agenbroad discussed that the next board meeting is May 23, 2019 the same day as the EMT's open house.

Connie Agenbroad reminded the Commissioners of the WSHA's CEO and Trustee Patient Safety and Quality Summit Meeting is Tuesday April 30, 2019.

Parker, Smith & Feek will be here on Tuesday May 7, 2019 to review quotes on liability insurance starting at 10:30 am. Lynda Bowers and Bob Carlson will attend at 10:30 am, Sue Long-Hosek will attend at 11:00 am and Shirley McCullough and Gayle Bohannan will attend at 11:30 am.

Connie Agenbroad informed the Commissioners that the Nurse Staffing Bill SHB 1155 regarding rest and meal breaks has passed both the House and Senate and is now being sent to the Governor for signature. This bill goes into effect January 1, 2020 with the delay of Critical Access Hospitals and two sole community hospitals until July 1, 2021. Connie Agenbroad gave each Commissioner a summary from WSHA regarding this. Connie Agenbroad will be working very closely with nursing and other departments to ensure we can and are able to meet the requirements of the bill. Even though the hospital

Connie Agenbroad gave each Commissioner a summary from WSHA regarding this. Connie Agenbroad will be working very closely with nursing and other departments to ensure we can and are able to meet the requirements of the bill. Even though the hospital does not have to meet this requirement until July 1, 2021, discussions and planning needs to get started right away.

**Articles:** The Board reviewed articles regarding. "Nursing matters; Can local programs help fill the Yakima nursing gap?", from Yakimaherald.com, April 14, 2019; "Washington nurses, hospitals at odds over bill limiting overtime requiring rest breaks", from spokesman.com, April 2, 2019; "Nurse Files Class Action Suit Over Unpaid Breaks", from columbiabasinherald.com, April 12, 2019;

**Process Feedback:** None

**Executive Session:** President McCullough stated that the Board would meet in closed Executive Session per: 1) RCW 70.44.062(2) to review and discuss quality improvement activities and 2) RCW 42.30.110(g) to review and discuss the performance of a public employee. Any final action of the board of commissioners shall be taken in open session. A complete legal citation of the above was available in the agenda to this meeting, upon request, and as cited below: The Executive Session is expected to last 20 minutes

1) RCW 70.44.062(2) whereby all meetings, proceedings, and deliberations of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 and all meetings, proceedings, and deliberations of the board of commissioners, its staff or agents, to review the report or the activities of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 may, at the discretion of the quality improvement committee or the board of commissioners, be confidential and may be conducted in executive session. Any review conducted by the board of commissioners or quality improvement committee, or their staffs or agents, shall be subject to the same protections, limitations, and exemptions that apply to quality improvement activities under RCW 4.24.240, 4.24.250, 43.70.510, and 70.41.200. However, any final action of the board of commissioners on the report of the quality improvement committee shall be done in public session, and 2) RCW 42.30.110(g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging an employee, that action shall be taken in a meeting open to the public.

**The Executive Session** convened at 5:00 p.m. At 5:20 p.m., the Executive Session was extended for 10 minutes.

**Resumption of Open Session:** The open session resumed at 5:30 p.m.

**Adjournment:** The meeting adjourned at 5:30 p.m.

Respectfully submitted,



Bob Carlson, Secretary