

**Adams County Public Hospital District No. 3  
Regular Meeting of the Board of Commissioners**

Thursday, June 27, 2019

Board Meeting: 4:00 p.m.

Light Dinner to follow

CONFERENCE ROOM

**Regular Board Meeting**

1. Call to Order
2. Comments from Audience
3. Auxiliary Report
4. Medical Staff Report
5. Conflict of Interest Declarations
6. Consent Agenda
  - A. May 23, 2019 Regular Board; June 27, 2019 Finance; and June 27, 2019 Personnel Committee meeting minutes
  - B. Claims and Payroll
  - C. Bad debts and Charity Care
7. Patient Satisfaction Survey
8. Financial and Statistical Report
9. Old Business:
10. New Business:
  - A. Approval of carpet/flooring replacement
11. Administrative Report
  - Nursing Report and Patient Story
  - CEO Report
13. Articles
14. Process Feedback
15. Executive Session: None
16. Adjournment



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**Adams County Public Hospital District No. 3  
Board of Commissioners Meeting Minutes  
June 27, 2019**

**Present:** Shirley McCullough, Bob Carlson, Lynda Bowers, and Sue Long-Hosek

**Others Present:** Connie Agenbroad, Mark Bunch, Mary Garza, Mindy Gonzalez, Tina Bernsen, Rhonda Golladay, and Roger Roylance

**Call to Order:** President McCullough called the meeting to order at 4:00 p.m. President McCullough announced that the meeting is being recorded. President McCullough asked if everyone could hear her. All present acknowledged they could hear her.

**Excuse Commissioner:** Sue Long-Hosek made a motion to excuse Gayle Bohannan from the meeting. Lynda Bowers seconded the motion. The motion passed unanimously.

**Comments from Audience:** None

**Auxiliary Report:** Mary Garza gave a brief report on the Auxiliary Golf Outing held on Saturday June 22, 2019. There were 15 teams for 65 golfers and 130 people attended the dinner. Estimates on the live auction were \$12,345, silent auction \$727, sponsorships \$10,400, and mulligan tickets \$635.00. The two winning teams donated back their winning money for a total of \$250.00. There are still bills that need to be paid but the gross total is estimated is at \$32,000. The next Auxiliary meeting will be on Tuesday, July 16, 2019.

**Medical Staff Report:** None

**Conflict of Interest Declarations:** None

**Approval Consent Agenda:** Bob Carlson made a motion to approve the Consent Agenda comprised of the; 1) May 23, 2019 Regular Board; June 27, 2019 Finance; and June 27, 2019 Personnel Committee Minutes. 2) Claims, Payroll, Payroll taxes, and Auxiliary in the amount of \$2,215,245.55. 3) Bad Debts and Charity care in the amounts of \$300,861.91 and \$105,151.97 respectively. Sue Long-Hosek seconded the motion. The motion passed unanimously.

**Patient Satisfaction:** None

**Financial Report:** For the month ending, May, 2019, OCH incurred an operating loss (including approximately \$47,058 in disproportionate share; \$55,588 in hospital levy; and \$44,471 in EMS levy) in the amount of \$12,620 with investment gain of \$23,449 for a total net gain of \$10,829; year-to-date operating loss (including approximately \$235,292

in disproportionate share; \$277,944 in hospital levy; and \$222,355 in EMS levy;) was \$602,729 with investment gain of \$118,436 for a year-to-date loss of \$484,293.

**Old Business:** None

**New Business: Approval of Capital Equipment Revision for Carpet replacement 2019:** Due to the disrepair of the carpet in the main lobby, lower level conference room, and nurses station, and after consulting with Commissioners, Shirley McCullough and Bob Carlson, Connie Agenbroad requests the Board of Commissioners approve revision of the 2019 capital equipment budget deleting the replacement of carpet from one-half the old hallway for the amount of \$70,000 and adding the main lobby, lower conference room and nurses station for the estimated cost of \$40,850 effective 5/24/19. Bob Carlson made a motion to approve the capital equipment budget revision as above for the capital equipment for carpet replacement. Lynda Bowers seconded the motion. The motion passed unanimously.

**Approval of Designation of One Additional District Employee as Authorized Signer for Checks 19-06:** Sue Long-Hosek made a motion to approve Resolution 19-06 authorizing an additional district employee as an authorized signer for checks. Bob Carlson seconded the motion. The motion passed unanimously.

**Nursing Report:** Rhonda Golladay reported that there were two (2) admission restrictions and zero (0) diversions reported for May 2019.

**Patient Story:** Tina Bernsen discussed the excellent care the nursing staff gave caring for a newborn.

Shirley McCullough discussed a conversation she had with a patient who had been at the hospital for some x-rays and that the x-ray technician asked him if he had ever had any heart problems and the patient stated no. The x-ray technician recommended that he see his doctor. He followed through with seeing his doctor and yes indeed, he did have some heart problems. He thanked her for having such a wonderful hospital because the he probably would have never know that he had any heart problems without the x-ray technician suggesting he see his doctor.

**CEO Report:** Connie Agenbroad reviewed with the Commissioners the meetings that they attended at the Rural Hospital Conference in Chelan to ensure their credits for the Governance Education are registered.

Connie Agenbroad asked for feedback on the conference. All agreed the speakers were excellent. Overall was a good conference. Great information concerning on what Boards can and cannot do.

Shirley McCullough asked if there has been a gap analysis done by WSHA for Safety/Violence in the workplace Eric Gutzwiler, Safety Program Coordinator from WSHA/WHS has been at the hospital twice. He has reviewed policies and has done a walk through. Mindy Gonzalez will check with Eric regarding a written report.

Connie Agenbroad discussed the new laws that were passed by the State. In particular the Nurse Staffing uninterrupted breaks. This really is not just about nursing this applies to other staff as well such as: Surgical Technologist, Diagnostic Radiologic Technologist,

Respiratory Care Therapist and Certified Nursing Assistants. This goes into effect for most hospitals January 1, 2020 and for Critical Access Hospitals effective date is July 1, 2021. At this point, a committee is being formed to start working on a plan on how to meet the requirements.

Bob Carlson asked if any of the audios would be available on line. Connie Agenbroad will check with WSHA.

Connie Agenbroad discussed about advocacy with the local State Legislators. She will contact them and see if they would be interested in attending a board meeting.

Connie Agenbroad informed the Commissioners that Dulcye Field has resigned at CBHA.

**Articles:** None

**Process Feedback:** None

**Executive Session:** None

**Adjournment:** The meeting adjourned at 4:43 p.m.

Respectfully submitted,



Bob Carlson, Secretary