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**Adams County Public Hospital District No. 3
Regular Meeting of the Board of Commissioners
Thursday May 27, 2021 via webex due to the COVID-19 pandemic
Dial in using your phone: 1-224-501-3412**

**Access Code:
546-000-397**

**Board Meeting: 4:00 p.m.
Regular Board Meeting**

1. Call to Order
2. Comments from Audience
3. Auxiliary Report
4. Medical Staff Report
5. Department Report
6. Conflict of Interest Declarations
7. Consent Agenda
 - A. April 29, 2021 Regular Board; May 13, 2021 Special Board Meeting, May 25, 2021 Finance Committee; May 26, 2021 Personnel Committee meeting minutes
 - B. Claims and payroll
 - C. Bad debts and charity care.
8. Patient Satisfaction Survey
9. Financial and Statistical Report
10. Old Business
11. New Business
 - A. Approval of Malpractice Renewal Insurance Resolution 21-02
12. Administrative Report
 - Nursing Report
 - Patient Story
 - CEO Report
13. Articles

14. Process Feedback

15. Executive Session: None

16. Adjournment

**Adams County Public Hospital District No. 3
Board of Commissioners Meeting Minutes
Thursday May 27, 2021 and via webex due to the COVID-19 pandemic
<https://www.gotomeet.me/MaryGarza1/board-meeting-480>
Dial in using your phone: 1-224-501-3412
Access Code:
546-000-397
Regular Board Meeting**

Call to Order: President McCullough called the meeting to order at 4:00 p.m. President McCullough announced that the meeting is being recorded. President McCullough asked if everyone could hear her. All present acknowledged they could hear her.

Present: President McCullough asked for a roll call for Commissioners present. All were present. Shirley McCullough, Bob Carlson, Gayle Bohannan, Sue Long-Hosek, and Lynda Bowers

Others Present: Connie Agenbroad, Mindy Gonzalez, and Mark Bunch

Comments from Audience: None

Auxiliary Report: Mindy Gonzalez reported that the Auxiliary met on May 11, 2021 and May 25, 2021 and finalized the Golf fund raising event that will be held on Saturday July 31, 2021 with tee time at 10:00 am. The registration fee will be \$90.00 per golfer and will cover the 18-hole golf, golf cart, sack lunch and two drink tickets. There will be no dinner or live auction. The Auxiliary has purchased a Traeger BBQ to raffle off. Lynda Bowers and Shirley McCullough will also donate A Seahawks/Mariners basket. Raffle items will be displayed outside of by Mary Garza's office in the Administration hallway for staff to purchase tickets. Sponsorship letters will be sent out next week. Auxiliary memberships are still open and donations are always welcome. The next Auxiliary meeting is Tuesday June 8, 2021.

Medical Staff: None

Department Report: None

Conflict of Interest Declarations: President McCullough asked for a roll call on conflict of interest. All stated they did not have a conflict of interest.

Approval Consent Agenda: Bob Carlson made a motion to approve the Consent Agenda comprised of the; 1) April 29, 2021 Regular Board Meeting; May 13, 2021 Special Board Meeting; May 15, 2021 Board Policy Committee; May 25, 2021 Finance Committee; and May 26, 2021 Personnel Committee Minutes. 2) Claims, Payroll, Payroll taxes, and Auxiliary in the amount of \$1,257,402.66. 3) Bad Debts and Charity in the amount of \$108,229.99 and \$38,535.93 respectively. Gayle Bohannan seconded the motion. President McCullough asked for a roll call for approval. The motion passed unanimously.

Patient Satisfaction Survey: None

Financial Report: For the month ending, April, 2021, OCH incurred an operating loss (including approximately \$47,058 in disproportionate share; \$75,990 in hospital levy; \$47,196 in EMS levy) in the amount of \$355,974 with investment gain of \$15,846 for a total net loss of \$340,129; year-to-date operating loss (including approximately \$188,234 in disproportionate share; \$303,961 in hospital levy; \$188,787 in EMS levy) was \$1,542,134 with investment gain of \$67,418 for a year-to-date net loss of \$1,542,134.

President McCullough asked for a roll call if any of the Commissioners had a question for Mark Bunch. All stated no.

Old Business: None

New Business: Approval of Insurance Renewal Resolution 21-02: Sue Long-Hosek made a motion to approve Resolution 21-02, expending \$130,202.00 as follows: \$48,828.00 for Healthcare Professional/General Liability coverage; \$3,735.00 for Directors and Officers coverage; \$13,375.00 for Employment Practices Liability; \$22,735.00 for Excess Liability Coverage; \$14,630.00 for Cyber and Regulatory Liability; \$25,144.00 for broker services through Parker Smith & Feek; and \$1,755.00 for Fiduciary Liability. Lynda Bowers seconded the motion. President McCullough asked for a roll call for approval. The motion passed unanimously.

Approval of Governing Bylaws: Bob Carlson made a motion to approve the amended Governing Bylaws by the hospital legal counsel. Sue Long-Hosek seconded the motion. The motion passed unanimously.

Nursing Report: Connie Agenbroad reported for April 2021, there were zero (0) admission restriction(s).

Connie Agenbroad reported that starting June 1, 2021 the nurses will be starting 12-hour shifts. They agreed to try this for 3 months to see how it works for all. All the nurses were heavily involved in the process regarding the schedule, what shifts they wanted to work and what days. Connie Agenbroad reviewed the non-covered (sign ups) shifts for May, where there were approximately 37 shifts that were not covered and were placed on the sign-up sheet where the nurses can sign up for a shift and receive unscheduled pay at time and half and overtime. For June with the 12 hours shifts there are only 10 shifts not covered. The new shifts will be called 1st shift and 2nd shift with the 1st shift hours being from 6:00 am to 6:00 pm and 2nd shift hours being 6:00 pm to 6:00 am. The nurses were willing to give it a try. Connie Agenbroad and Tina Bernsen will meet with the charge nurse towards the end of June to see how things are going.

Patient Story: Connie Agenbroad discussed a recent Thank you letter the hospital received from a patient's family regarding the excellent care they received while in the Emergency Room.

CEO Report: Connie Agenbroad discussed the workplace violence insurance that was presented by Parker, Smith & Feek. Connie Agenbroad recommended that the hospital purchase Option 1 for limits \$1,000,000 for \$4,395.41. Connie Agenbroad will ask Parker Smith & Feek to get a formal quote and will bring back to the June Board meeting.

Connie Agenbroad informed the Commissioners that she received notice from CBHA that Dr. Schmidt, the dental surgeon with CBHA would be leaving. CBHA does have another dental surgeon that they are working with and he came and shadowed with Dr. Loveridge.

Connie Agenbroad discussed that NES did accept the hospital's termination letter for Emergency Room Provider coverage effect August 1, 2021. NES did state that they would fulfill their contract until August 1, 2021. Connie Agenbroad did receive the Emergency Room Provider contract from Docs Who Care and sent the contract to the hospital legal counsel for review. They made a few minor revisions and Connie Agenbroad will be meeting with Doc Who Care next week to finalize. The hospital has received application packets on five (5) providers, two (2) MDs, one (1) ARNP, and two (2) PA-Cs to date. They all look good so far. Docs Who Care will be here in mid-July for a final visit with the Emergency Room staff and to tie up any loose ends that might be needed.

Connie Agenbroad reminded the Commissioners of the June 3, 2021, WSHA webinar here at the hospital and after the webinar, a CPR recertification class will be held for the Commissioners.

Connie Agenbroad reviewed Public notices from Adams County Health Department dated 5/26/2021 regarding Myocarditis or Pericarditis after COVID-19 vaccination and update on masking and social distancing requirements for Adams County.

Connie Agenbroad gave a brief update on the status of Covid-19 from Adams County Health Department dated 5/26/2021. Adams County has had a total of 2207 positive cases, total of 2033 have recovered, 1 hospitalization (Washtunca), total deaths 22, 119 pending test results, and for the last 14 days 50 positives. Age groups are; 20-39: 811, 60-79: 286. According to the Department of Health's website: Adams County population is 20,450, 34% of the population have initiated vaccines, 29% of the population are fully vaccinated, 49% of the population 16 and over have initiated vaccines, and 42% of the population 16 and over are fully vaccinated. 61% of the hospital staff are fully vaccinated.

Articles: The Board reviewed articles regarding. "When You've Been Fully Vaccinated", from CDC, May 16, 2021; "All counties move into Phase 3 after reopening pause" from doh.wa.gov/newsroom, May 18, 2021; "Inslee announces statewide reopening date of June 30 and short-term statewide move to Phase 3" from WA Governor's Office, May 13, 2021; "Why a major nurses union thinks it's too soon to relax mask rules" from [washingtonpost.com](https://www.washingtonpost.com), May 18, 2021; "Hospitalizations increase locally, statewide as fourth wave sets in", from [spokesman.com](https://www.spokesman.com), May 15, 2021; "More nurses face burnout as COVID-19 pandemic exacerbates nursing shortage", from [keprtv.com](https://www.keprtv.com), May 11, 2021.

Process Feedback: President McCullough asked for a roll call if any of the Commissioners had any feedback. Commissioner Gayle Bohannon commented on the excellent care her family members received while in the Emergency Room. All others stated no.

Executive Session: None

Adjournment: The meeting adjourned at 5:11 p.m.

Respectfully submitted,

Bob Carlson

Bob Carlson, Secretary