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**Adams County Public Hospital District No. 3
Regular Meeting of the Board of Commissioners**

Thursday July 28, 2016

Light Supper: 5:30 p.m.

Board Meeting: 6:00 p.m.

CONFERENCE ROOM

Regular Board Meeting

1. Call to Order
2. Comments from Audience
3. Auxiliary Report
4. Medical Staff Report
5. Department Report/Guest Presentation: Dr. Chris Hurst, Othello School District Superintendent
6. Conflict of Interest Declarations
7. Consent Agenda
 - A. June 23, 2016 Regular Board; July 7, 2016 Board Policy; July 19, 2016 Building and Grounds; July 26, 2016 Finance; July 27, 2016 Personnel Committee Meetings
 - B. Claims and payroll
 - C. Bad debts and charity care
8. Patient Satisfaction Survey
9. Financial and Statistical Report
10. Old Business:
11. New Business
 - A. COLA consideration
12. Administrative Report
 - Nursing Report

Patient Story
CEO Report

13. Articles

14. Process Feedback

15. Executive Session:

The Board will meet in closed Executive Session per: 1) RCW 70.44.062(2) whereby all meetings, proceedings, and deliberations of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 and all meetings, proceedings, and deliberations of the board of commissioners, its staff or agents, to review the report or the activities of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 may, at the discretion of the quality improvement committee or the board of commissioners, be confidential and may be conducted in executive session. Any review conducted by the board of commissioners or quality improvement committee, or their staffs or agents, shall be subject to the same protections, limitations, and exemptions that apply to quality improvement activities under RCW 4.24.240, 4.24.250, 43.70.510, and 70.41.200. However, any final action of the board of commissioners on the report of the quality improvement committee shall be done in public session; and 2) per RCW 42.30.110(g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging an employee, that action shall be taken in a meeting open to the public.

The Executive Session is expected to last 20 minutes.

16. Adjournment



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**Adams County Public Hospital District No. 3
Board of Commissioners Meeting Minutes
July 28, 2016**

Present: Shirley McCullough, Lynda Bowers, Bob Carlson, Larry McCourtie, and Terry Thompson

Others Present: Connie Agenbroad, Mark Bunch, Tina Bernsen, Rhonda Golladay, Mindy Gonzalez, and Mary Garza

Auxiliary Members: Mary McCourtie, Lynette Caruthers, Karen Spanton, Ken Spanton, Sharon Rodgers, Janelle Jones, and Kay Hougan-Jones

Guest: Dr. Chris Hurst, new Othello School District Superintendent, and Eric Lafontaine, Editor Columbia Basin Herald

Call to Order: President McCullough called the meeting to order at 6:00 p.m. President McCullough announced that the meeting is being recorded. President McCullough asked if everyone could hear her. All present acknowledged they could hear her.

Comments from Audience: Eric Lafontaine, Editor of Columbia Basin Herald spoke on the recent closure of the Othello Outlook newspaper and how the Sun Tribune will become the official local newspaper for Othello.

Auxiliary Report: Mary McCourtie, Auxiliary President presented a check to President Shirley McCullough for \$18,000.00 to be used towards the purchase of a Widescreen Endoscopy Monitor, Emergency room stretcher with scale, and a Recovery room stretcher. The Board of Commissioners thanked the auxiliary members for all their hard work and commitment to the hospital.

Medical Staff Report: None

Department Report/Guest Presentation: Dr. Chris Hurst, the new Othello School District Superintendent was introduced. He shared a brief history about him and his family. Dr. Hurst also discussed his vision and goals for Othello School District.

Conflict of Interest Declarations: President McCullough questioned before the starting of new business, whether any commissioner believes he/she has a conflict of interest with respect to any item requiring Board action. Bob Carlson stated, "I will be abstaining on the COLA".

Approval Consent Agenda: Bob Carlson made a motion to approve the Consent Agenda comprised of the; 1) June 23, 2016 Regular Board; July 7, 2016 Board Policy; July 19, 2016 Emergent Building and Grounds; July 26, 2016 Finance; and July 27, 2016 Personnel Committee minutes. 2) Claims and payroll in the amounts of \$1,810,967.27; 3) Bad Debts and Charity care in the amounts of \$128,090.97 and \$51,353.43 respectively. Lynda Bowers seconded the motion. The motion passed unanimously.

Patient Satisfaction: Deferred

Financial Report: For the month ending, June, 2016, OCH incurred an operating gain (including approximately \$50,573 in hospital levy; \$39,765 in EMS levy) in the amount of \$170,732 with investment gain of \$33,352 for a total net gain of \$204,084; year-to-date operating loss (including approximately \$303,438 in hospital levy; \$238,590 in EMS levy;) was \$268,417 with investment gain of \$189,879 for a year-to-date loss of \$78,538.

Old Business:

New Ambulance has been ordered with an estimated date of delivery of 30 to 90 days.

Pickup replacement: Discussion again was held on obtaining a pickup for the hospital. Karen Porter, Purchasing Director did check into State contract and it appears that we are eligible on new pickups. Some of the pricing came back between 21 & 22 thousand and available at Bud Clary. It was the consensus of the board to have the purchasing and maintenance department directors proceed with obtaining quotes for a pickup.

New Business:

COLA: Larry McCourtie made a motion to approve a 0.5% COLA increase along with an increase to the pay scale for the Human Resource Director and Radiology Director to bring them up somewhat to average survey scales from surrounding area hospitals and the Milliman survey effective August 1, 2016. Lynda Bowers seconded the motion. The motion passed with four votes in favor and one abstention by Bob Carlson.

Nursing Report: Rhonda reported there were two (2) admission restrictions with zero (0) diversions for May and for June there were two (2) admission restrictions with zero (0) diversions.

Patient Story: Rhonda reported on an excellent "catch" by the outpatient services. Rhonda also commented on a motorcycle wreck that occurred and that Life flight arrived within 20 minutes after patient arrived at the Emergency Room. Tina commented on what a great job our EMT's do and how quick they are to step up and assist when needed.

CEO Report: Connie reviewed the two thank you cards the hospital staff received from patients. One for the Emergency Department staff and one for the surgery/recovery room staff.

OCH again has been awarded "Most Wired" survey by the American Hospital Association's Health Forum. Engage/INHS has been able to assist twenty-two of the hospitals they manage IT and Meditech for achieve this goal of "Most Wired".

Connie reviewed recent articles concerning Providence Health & Services that includes Kadlec in which they will not be renewing its commercial insurance contracts with Premera Blue Cross effective January 1, 2017. This will mean any patient who has Premera Blue Cross and goes to any of the Providence Health hospitals, which includes Kadlec, will be "out-of-network", and may have to pay "out-of-network" deductibles. This could affect 500,000 people in Washington. Premera officials are urging Providence to return to negotiations with them. Medicare patients will not be affected.

On July 6, 2016, President Shirley McCullough and Connie presented a check to Washington State Representative Joe Schmick on behalf of the WSHA PAC.

On July 11, 2016 Connie, Tina, and Rhonda met with Dulcye from CBHA discussed patient referrals, and new clinic progress. CBHA has hired a pediatrician and he should be here November 1, 2016. CBHA is possibly looking at some new services such as wound management, hearing testing, and Dina vision (new eye test). CBHA has officially offered Laura Ely a job as ARNP possibly starting January 2017. Dulcye stated they are still looking for a surgeon for dental service.

On July 11, 2016, Connie met with Dr. Chris Hurst, new Othello School District Superintendent, and discussed some options where the hospital and school district might work together to encourage and assist students in preparing for a career in healthcare.

On July 21, 2016, Connie met with Jeff Bell and Ken Roberts from WSU Medical School and discussed a possible partnership with the Eastern Washington Critical Access Hospital Network to provide rural sites for clinical experience and rotations for medical students. They will be meeting with CBHA for a possible partnership also.

Employee BBQ and pool party was held on July 21, 2016. Everyone enjoyed the great food and there was a great turn out by employees.

On July 22, 2016, Congressman Dan Newhouse toured the hospital and met several employees.

On Wednesday August 17, 2016 several departments will be going to Whitman Hospital to review Meditech 6.1.

The Adams County Health Alliance (Community Needs Assessment group) has applied for a grant from the CAHN for \$13,000 in hopes to help East Adams County start a "Drug Drop Box" program the same as Othello.

It appears that Noel communications did some work on the fiber optic lines and our phones and interface to INHS Meditech were down. Mike Richards, Noel Communications, and INHS immediately started working on the problem and were able to get the phone lines back up and some computers working. It appears that our back up phone system did not crossover as anticipated. Unfortunately, some computers are still

not working correctly and that is why you have a paper packet, which we call our "downtime" procedure. Each department has a "downtime" procedure for such events as this. Mike Richards will continue to assess and try to ensure that this does not happen again.

Mary Garza presented different ideas for Board of Commissioners and CEO pictures. Mary has arranged for pictures to be taken and framed by Jessica Gomez from "Jess Express". Available dates for pictures are Thursday August 4, Wednesday August 10, or Friday August 12 from 1 to 4 p.m. Mary will work with the Commissioners on scheduling times and dates.

Articles: The Board reviewed articles regarding. "HealthCare's most wired awards" from Engage, July 6, 2016; "Health network ends contract with Premera Blue Cross" from Tri City Herald, July 13, 2016; "500,000 patients could be affected as Providence won't renew Premera contact" from seattletimes.com, July 13, 2016; "Washington Medical Marijuana Clinics Spooked Over New Reporting Requirement" from kplu.com, July 23 11, 2016; "Aging boomers a looming crisis for states that have to help pay for long-term care" from tri-cityherald.com, July 19, 2016; "Inslee and 45 other governors sign Compact" from governor.wa.gov.com, July 13, 2016

Process Feedback: None

Executive Session: Connie stated that there was nothing for executive session due to computer issues.

Adjournment: The meeting adjourned at 7:50 p.m.



Bob Carlson, Secretary