

**Adams County Public Hospital District No. 3
Regular Meeting of the Board of Commissioners**

Thursday, May 23, 2019
Board Meeting: 3:00 p.m.
Light Dinner to follow
CONFERENCE ROOM
Regular Board Meeting

1. Call to Order
2. Comments from Audience
3. Governance Education: WSHA webinar –Finance 101
4. Auxiliary Report
5. Medical Staff Report
6. Conflict of Interest Declarations
7. New Business: Torri Howard, Parker, Smith & Feek
 - A. Approval of Malpractice Renewal Insurance19-05
8. Consent Agenda
 - A. April 25, 2019 Regular Board; May 8, 2019 Board Policy; May 21, 2019 Finance; and May 22, 2019 Personnel Committee meeting minutes
 - B. Claims and Payroll
 - C. Bad debts and Charity Care
9. Patient Satisfaction Survey
10. Financial and Statistical Report
11. Old Business:
12. Administrative Report
 - Nursing Report and Patient Story
 - CEO Report/ EMS Open House
13. Articles
14. Process Feedback
15. Executive Session: None
16. Adjournment



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**Adams County Public Hospital District No. 3
Board of Commissioners Meeting Minutes
May 23, 2019**

Present: Shirley McCullough, Bob Carlson, Lynda Bowers, and Gayle Bohannan

Others Present: Connie Agenbroad, Mark Bunch, Mary Garza, Mindy Gonzalez, Tina Bernsen, Rhonda Golladay, Torri Howard, and Roger Roylance

Call to Order: President McCullough called the meeting to order at 3:00 p.m.

Excuse Commissioner: Gayle Bohannan made a motion to excuse Sue Long-Hosek from the meeting. Lynda Bowers seconded the motion. The motion passed unanimously.

Governance Education: Commissioners watched Finance 101 webinar presented by WSHA staff.

President McCullough announced that the meeting is being recorded. President McCullough asked if everyone could hear her. All present acknowledged they could hear her.

Comments from Audience: None

Auxiliary Report: Mary Garza gave a brief report on the Auxiliary. Everything appears to be going as scheduled. Sponsorships are coming in and golf teams are registering. Dinner only tickets will be available the first week of June. The next Auxiliary meeting will be Tuesday June 4, 2019.

Medical Staff Report: None

Conflict of Interest Declarations: None

New Business: Torri Howard from Parker, Smith and Feek presented the Insurance Program Proposal received from Coverys Insurance for Healthcare Professional Liability and General Liability and from Travelers Insurance for Fiduciary Liability.

Approval of Insurance Renewal Resolution 19-05: Bob Carlson made a motion to approve Resolution 19-05, expending \$116,125.00 as follows: renewing \$42,425.00 for Professional/General Liability coverage; \$3,735.00 for Directors and Officers coverage; \$13,354.00 for Employment Practices Liability; \$18,715.00 for Excess Liability Coverage; \$11,158.00 for Cyber and Regulatory Liability; \$25,144.00 for broker services through Parker Smith & Feek; and \$1,594.00 for Fiduciary Liability. Lynda Bowers seconded the motion. The motion passed unanimously.

Approval Consent Agenda: Bob Carlson made a motion to approve the Consent Agenda comprised of the; 1) April 25, 2019 Regular Board; May 8, 2019 Board Policy; May 21, 2019 Finance; and May 22, 2019 Personnel Committee Minutes. 2) Claims, Payroll, Payroll taxes, and Auxiliary in the amount of \$1,159,381.08. 3) Bad Debts and Charity care in the amounts of \$58,007.56 and \$45,939.55 respectively. Gayle Bohannan seconded the motion. The motion passed unanimously.

Patient Satisfaction: None

Financial Report: For the month ending, April, 2019, OCH incurred an operating gain (including approximately \$47,058 in disproportionate share; \$55,588 in hospital levy; and \$44,471 in EMS levy) in the amount of \$65,380 with investment gain of \$23,358 for a total net gain of \$88,738; year-to-date operating loss (including approximately \$188,234 in disproportionate share; \$222,355 in hospital levy; and \$177,884 in EMS levy;) was \$590,109 with investment gain of \$94,987 for a year-to-date loss of \$495,123.

Old Business: None

Nursing Report: Rhonda Golladay reported that there were three (3) admission restrictions and zero (0) diversions reported for April 2019.

Patient Story: Connie Agenbroad reviewed Thank you cards from a patient and family for the excellent care they received while in the hospital and in the Emergency Department.

CEO Report: Connie Agenbroad passed out the handouts from the Regional Governance meeting the Commissioners attended in Moses Lake on Wednesday May 22, 2019.

Connie Agenbroad reminded the Commissioners that the WSHA Rural Hospital Leadership Conference in Chelan is Sunday June 23, 2019 thru Wednesday June 26, 2019. The Personnel Committee Meeting will be Thursday June 27, 2019 at 7:30 am, Finance Committee Meeting will be Thursday June 27, 2019 at 12:00 pm and the Regular Board meeting will be Thursday June 27, 2019 at 4:00 pm.

Connie Agenbroad will invite Dr. Hodges to the June Board meeting for a presentation of new EMS protocols.

Connie Agenbroad will also have Roger Roylance to review the hospital Emergency Codes for the Commissioners at the June Board meeting.

Connie Agenbroad informed the Commissioners that WSHA has applied for a 6 million dollar grant from the Federal Government using the Grand Columbia Health Alliance as the network agency. The grant is for Rural Maternity and Obstetrics Management. CBHA has also agreed to sign on to this grant and work closely with the hospital.

Gayle Bohannan and Sue Long-Hosek have filed for election. Donna Reichert has also filed to run against Gayle Bohannan.

Articles: The Board reviewed articles regarding. "Funding for Quincy Hospital Design and Engineering Project included in Capital Budget", from ifiberone.com, April 29, 2019; "Samaritan approves agreement with Quincy hospital", from columbiabasinherald.com, May 3, 2019; "For Nurses, Trauma Can Come With the Job", from nytimes.com, May 7, 2019; "CDC: 3 out of 5 maternal deaths are preventable" from modernhealthcare.com, May 7, 2019; "Hospital Network Settles Charity Care Lawsuit" from yelmonline.com, May 10, 2019

Process Feedback: President McCullough stated she has been invited to attend a celebration thank you from the University of Washington Marching Band for all who helped during the bus accident involving the Marching Band.

Bob Carlson discussed on how the Board attends conferences and that they hear things about what the Board should be doing and is concerned that the Board may not be following through with items such as; a Succession Plan and Board Members sitting on a committee for credentialing of new providers. Shirley McCullough and Lynda Bowers stated that they sit on the PI/Medical Staff Committee in which this committee reviews all Medical Staff credentialing. After the PI/Medical Staff Committee approves the credentialing files, the credentialing files are brought to the Board for final approval. The President of the Board along with Chief of Staff signs off on all approved credentialing. In order to ensure that all Board Commissioners fully understand the functions of all hospital/board committees within the hospital Connie Agenbroad will prepare a list all committees to include; committee members and the function of each committee.

Connie Agenbroad stated that no one from the Grand Columbia Health Alliance has a formal written succession plan. The Grand Columbia Health Alliance would like to work together on a template for a succession plan. The goal is to have this template completed by September 2019 and then each Board will work on their individual succession plan.

Executive Session: None

Adjournment: The meeting adjourned at 4:54 p.m.

Respectfully submitted,



Bob Carlson, Secretary