

**Adams County Public Hospital District No. 3
Regular Meeting of the Board of Commissioners**

Thursday August 28, 2014

CONFERENCE ROOM

Light Supper: 5:30 p.m.
Board Meeting: 6:00 p.m.

Regular Board Meeting

1. Call to Order
2. Comments from Audience, not to exceed three minutes per individual
3. Annie Smith, Administrator of Avalon Care Center
4. Auxiliary Report
5. Mr. Michael Crosier – 25 minutes
6. Medical Staff
7. Department Report
8. Conflict of Interest Declarations
9. Consent Agenda
 - A. July 24, 2014 Regular Board; August 13, 2014 Building and Grounds Committee; August 26, 2014 Finance; August 27, 2014 Personnel Committee.
 - B. Claims and payroll
 - C. Bad debts and charity care.
10. Patient Satisfaction Survey
11. Financial and Statistical Report
12. Old Business
 - A. Regular Board Meeting September 18, 2014 at 6:00 pm.
 - B. Board and Senior Staff Retreat: Friday September 19 Saturday September 20, 2014

13. New Business
 - A. Approval of Lab interface with PAML
 - B. Approval of revision to Board Policy-035
 - C. Finance Capital Equipment Budget Committee

14. Administrative Report
 - A. Nursing Report
 - B. Patient Story
 - C. Strategic Planning

15. Articles

16. Process Feedback

17. Executive Session

The Board will meet in closed Executive Session per: 1) RCW 70.44.062(2) whereby all meetings, proceedings, and deliberations of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 and all meetings, proceedings, and deliberations of the board of commissioners, its staff or agents, to review the report or the activities of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 may, at the discretion of the quality improvement committee or the board of commissioners, be confidential and may be conducted in executive session. Any review conducted by the board of commissioners or quality improvement committee, or their staffs or agents, shall be subject to the same protections, limitations, and exemptions that apply to quality improvement activities under RCW 4.24.240, 4.24.250, 43.70.510, and 70.41.200. However, any final action of the board of commissioners on the report of the quality improvement committee shall be done in public session; and 2) per RCW 42.30.110(g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging an employee, that action shall be taken in a meeting open to the public.

The Executive Session is expected to last 15 minutes.

16. Adjournment

Adams County Public Hospital District No. 3
Board of Commissioners Meeting Minutes
August 28, 2014

Present: Lynda Bowers, Bob Carlson, Larry McCourtie, and Terry Thompson

Others Present: Mark Bunch, Mindy Gonzalez, Tina Bernsen, Rhonda Golladay, Connie Agenbroad, Tiffany Cutforth-Golladay, Dora Mendez, Mike Richards and Eric Pague (Othello Outlook).

Auxiliary Members Present: Janet McCombs, Joeleen Barker, Lynette Caruthers, Nancy Bliss, Nancy Briggs, Sharon Rogers, and Janelle Jones

Call to Order: Vice- President Bowers called the meeting to order at 6:00 p.m. Vice-President Bowers announced that the meeting is being recorded. Vice-President Bowers asked if everyone could hear her. All present acknowledge they could hear her.

Motion to Excuse President McCullough: Larry McCourtie made a motion to excuse President McCullough from the board meeting due to a family illness. Terry Thompson seconded the motion. The motion passed unanimously.

Comments from Audience: None

Anne Smith, Administrator of Avalon Care Center: Anne Smith presented “Memory Care Community” that Avalon Care Center now has. This is a long-term care option for those diagnoses with Alzheimer Dementia and other related dementias. The total capacity is 15 residents. Handouts were provided.

Auxiliary Report: Auxiliary President Jane McCombs presented a check for \$20,000.00 toward the purchase of Newborn Audiology Screening equipment. The Board of Commissioners thanked the Auxiliary for everything they do.

Mr. Michael Crosier: Not present.

Medical Staff Report: Larry McCourtie made a motion to approve privileges for Ian Bovio, M.D., Laboratory Director and Alaa Atfeh, M.D., Family Practice for CBHA. Bob Carlson seconded the motion. The motion passed unanimously.

Connie, Bob and Larry stated that they had a very good joint meeting with the medical staff and the hospital planning committee.

Department Report: None

Conflict of Interest Declarations: Vice-President Bowers questioned before the starting of new business, whether any commissioner believes he/she has a conflict of interest with respect to any item requiring Board action. Bob Carlson stated, "I will not be voting on BP-035."

Approval Consent Agenda: Bob Carlson made a motion to approve the Consent Agenda comprised of the: 1) July 24, 2014 Regular Board; 2) August 13, 2014 Building and Ground Committee; 3) August 25, 2014 Joint Medical Staff/Hospital Board Planning Committee; 4) August 26, 2014 Finance; 5) August 27, 2014 Personnel Committee; 6). Claims and payroll in the amounts of \$1,638,614.45; 7) Bad Debts and Charity care in the amounts of \$137,412.90 and \$35,610.34, respectively. Terry Thompson seconded the motion. The motion passed unanimously.

Patient Satisfaction: Mindy Gonzalez presented the July 2014 data.

Financial Report: For the month ending, July, 2014, OCH incurred an operating gain(including approximately \$45,600 in hospital levy; \$36,300 in EMS levy; and \$54,200 in Meaningful Use monthly revenue) in the amount of \$184,691 with investment gain of \$42,230 for a total net gain of \$227,921; year-to-date operating gain (including approximately \$319,200 in hospital levy; \$254,100 in EMS levy; and \$379,400 in Meaningful Use year-to-date revenue) was \$80,463 with investment gain of \$62,888 for a year-to-date gain of \$143,531.

Mark Bunch reported that OCH should be receiving Disproportion Share dollars from the State for 2014 in the estimated amount of \$60,000 per month.

Old Business: Connie reminded everyone that the September board meeting is Thursday September 18, 2014. Therefore, Finance meeting will be Tuesday, September 16, 2014 and Personnel Committee Wednesday, September 17, 2014.

Connie reported on the plans for the Board and Senior Staff Retreat for September 19th and 20th. The retreat is at Davenport Hotel in Spokane. Rooms have been reserved for the Davenport Towers. Connie asked that everyone meet at the hotel by 9:30 am on Friday, September 19, 2014, as INHS/Telemedicine will be giving a tour and a short presentation. Jody Corona will facilitate the retreat.

New Business:

Approval of Lab interface with PAML: Larry McCourtie made a motion to approve the Laboratory interface with PAML not to exceed \$8,250.00. Terry Thompson seconded the motion. The motion passed unanimously.

Approval of revision to Board Policy-035: Terry Thompson made a motion to approve revisions to Board Policy-035. Larry McCourtie seconded the motion. The motion passed with four votes in favor and one abstention by Bob Carlson.

Finance Capital Equipment Budget Committee meeting is scheduled for September 9, 2014 from 10:00 am to 12:00 pm.

Nursing Report: Rhonda Golladay reported there were three (3) restrictions with no patients diverted during the month of July 2014.

Patient Story: There was no patient story.

Administrative Report: Connie and Dulcye Field met on July 30, 2014. CBHA is still working on plans for the new clinic. CBHA will probably have an Urgent Care unit to help with walk ins. CBHA has hired two new providers; Family Practice Physicians: Dr. Atfeh and Dr. Crane. They have their first Resident ARNP Anna Ribich. Connie discussed the possibility of having Greg come and present clinic plans to the Board in October. Dulcye will check with Greg.

Articles: The Board reviewed article regarding “Talking Points Regarding the Supreme Court Psychiatric Boarding Decision ” from WSHA, August 18, 2014; “Gov. Jay Inslee’s Administration Plan to Add 50 beds for Mentally Ill Patients” from The Olympian, August 14, 2014; “Ban on boarding mentally ill in ERs could force the release of many” from The Seattle Times, August 14, 2014; “Washington Races the Clock to Find New Beds for 200 Psychiatric Patients” from Kuow.org, August 15, 2014.

Process Feedback: Bob asked when the 82nd WSHA Annual Meeting was and if we would be attending. Connie will check with WSHA on dates and registration.

Executive Session: Vice-President Bowers stated that the Board would meet in closed Executive Session for approximately 30 minutes per: 1) RCW 70.44.062(2) to review and discuss quality improvement activities and 2) RCW 42.30.110(g) to review and discuss the performance of a public employee. Any final action of the board of commissioners would be taken in open session. A complete legal citation of the above was available in the agenda to this meeting, upon request, and as cited below:

1) RCW 70.44.062(2) whereby all meetings, proceedings, and deliberations of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 and all meetings, proceedings, and deliberations of the board of commissioners, its staff or agents, to review the report or the activities of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 may, at the discretion of the quality improvement committee or the board of commissioners, be confidential and may be conducted in executive session. Any review conducted by the board of commissioners or quality improvement committee, or their staffs or agents, shall be subject to the same protections, limitations, and exemptions that apply to quality improvement activities under RCW 4.24.240, 4.24.250, 43.70.510, and 70.41.200. However, any final action of the board of commissioners on the report of the quality improvement committee shall be done in public session, and

2) RCW 42.30.110(g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a

meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging an employee, that action shall be taken in a meeting open to the public.

The Executive Session is expected to last 15 minutes.

The Executive convened at 6:45 p.m.

Resumption of Open Session: The open session resumed at 7:10p.m.

Adjournment: The meeting adjourned at 7:11 p.m.

Bob Carlson, Secretary