



315 North 14th Ave
Othello, WA 99344-1297
[P] 509.488.2636
[F] 509.331.2617

www.othellocommunityhospital.org

**Adams County Public Hospital District No. 3
Regular Meeting of the Board of Commissioners**

Wednesday, October 21, 2015

CONFERENCE ROOM

FY 2016 Budget Hearing 4:15 pm
Board Meeting: Immediately Upon Conclusion of Public Hearing

FY 2016 Budget Hearing

1. Call to Order
2. FY 2016 Budget Presentation by Mark Bunch
3. Acceptance of Public Testimony
4. Adjournment

Regular Board Meeting

1. Call to Order
2. Comments from Audience
3. Auxiliary Report
4. Medical Staff Report
5. Department Report
6. Conflict of Interest Declarations
7. Consent Agenda
 - A. October 1, 2015 Regular Board; October 13, 2015 Board Policy; October 20, 2015 Finance; October 20, 2015 Personnel Committee meeting minutes.
 - B. Claims and payroll
 - C. Bad debts and charity care.

8. Patient Satisfaction Survey
9. Financial and Statistical Report
10. Old Business:
 - A. Studer presentation
11. New Business:
 - A. Approval of Budget Resolution 15-10
 - B. Approval of Hospital Tax Resolution 15-11
 - C. Approval of EMS Tax Resolution 15-12
 - D. Approval of Meeting Adjournment Resolution 15-13
 - E. Approval of Teen Pregnancy Prevention Resolution 15-14
 - F. Approval of Board Policies BP-028, BP-029, BP-030, BP-031 and BP-032
12. Administrative Report
 - Nursing Report
 - Patient Story
 - Strategic Planning
13. Articles
14. Process Feedback
15. Executive Session

The Board will meet in closed Executive Session per: 1) RCW 70.44.062(2) whereby all meetings, proceedings, and deliberations of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 and all meetings, proceedings, and deliberations of the board of commissioners, its staff or agents, to review the report or the activities of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 may, at the discretion of the quality improvement committee or the board of commissioners, be confidential and may be conducted in executive session. Any review conducted by the board of commissioners or quality improvement committee, or their staffs or agents, shall be subject to the same protections, limitations, and exemptions that apply to quality improvement activities under RCW 4.24.240, 4.24.250, 43.70.510, and 70.41.200. However, any final action of the board of commissioners on the report of the quality improvement committee shall be done in public session; and 2) per RCW 42.30.110(g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging an employee, that action shall be taken in a meeting open to the public.

The Executive Session is expected to last 20 minutes.

16. Adjournment



315 North 14th Ave
Othello, WA 99344-1297
[P] 509.488.2636
[F] 509.331.2617

www.othellocommunityhospital.org

**Adams County Public Hospital District No. 3
Board of Commissioners Meeting Minutes
October 21, 2015**

Present: Lynda Bowers, Shirley McCullough, Bob Carlson, Larry McCourtie, and Terry Thompson

Others Present: Connie Agenbroad, Mark Bunch, Tina Bernsen, Rhonda Golladay, Mindy Gonzalez, and Melissa Love

Call to Order: President McCullough called the meeting to order at 4:30 p.m. President McCullough announced that the meeting is being recorded. President McCullough asked if everyone could hear her. All present acknowledged they could hear her.

Comments from Audience: None

Auxiliary Report: None

Medical Staff Report: None

Department Report: Administration and Commissioners discussed the pros and cons of attending the WSHA Annual meeting on October 6, 2015 through October 8, 2015.

Conflict of Interest Declarations: None

Approval Consent Agenda: Bob Carlson made a motion to approve the Consent Agenda comprised of the; 1) October 1, 2015 Regular Board; 2) October 13, 2015 Board Policy Committee; 3) October 20, 2015 Finance; 4) October 20, 2015 Personnel Committee; 5) Claims and payroll in the amounts of \$1,322,029.33; 6) Bad Debts and Charity care in the amounts of \$156,661.99 and \$19,227.03 respectively. Terry Thompson seconded the motion. The motion passed unanimously.

Patient Satisfaction: Mindy Gonzalez presented patient satisfaction surveys for Outpatient services, ER services, and Inpatient services.

Financial Report: For the month ending, September, 2015, OCH incurred an operating loss (including approximately \$50,573 in hospital levy; \$39,765 in EMS levy) in the amount of \$80,478 with investment gain of \$30,001 for a total net loss of \$50,477; year-to-date operating loss (including approximately \$455,337 in hospital levy; \$357,885 in EMS levy; and \$355,576 in Meaningful Use year-to-date revenue) was \$122,180 with investment gain of \$283,582 for a year-to-date gain of \$161,402.

Old Business: Studer Group will be here on Monday November 9, 2015 at 4:30 for a presentation to department managers and Board Commissioners.

New Business: Approval of Budget Resolution 15-10: Bob Carlson made a motion to approve Resolution 15-10, authorizing a FY 2016 Budget with \$17,727,525 in operating expenses; \$1,334,000 capital expenditures, and a 3% average increase in hospital rates. Terry Thompson seconded the motion. The motion passed unanimously.

Approval of Hospital Tax Resolution 15-11: Bob Carlson made a motion to approve Resolution 15-11, authorizing a FY 2016 regular hospital levy in the amount of \$810,000. Lynda Bowers seconded the motion. The motion passed unanimously.

Approval of EMS Tax Resolution 15-12: Larry McCourtie made a motion to approve Resolution 15-12, authorizing FY 2016 special EMS levy in the amount of \$525,000. Terry Thompson seconded the motion. The motion passed unanimously.

Approval of Meeting Adjournment Resolution 15-13: Larry McCourtie made a motion to approve Resolution 15-13, adjourning the November 26, 2015, regular Board meeting and rescheduling it to November 24, 2015 at 6:00 p.m. Lynda Bowers seconded the motion. The motion passed unanimously.

Approval of Teen Pregnancy Prevention Resolution 15-14: Lynda Bowers made a motion to approve Resolution 15-14, authorizing entering into a interlocal agreement with Othello School District No. 147 to provide certain health care services to District residents. Terry Thompson seconded the motion. The motion passed unanimously.

Approval of Board Policy: Bob Carlson made a motion to approve revisions to BP-028 Policy Employee/Student Educational Assistance as corrected, BP-029 Organ and Tissue Donation, BP-030 Critical Access Hospital; Length-of-Stay Requirement, BP-031 Critical Access Hospital; No More than 25 Beds Used At Any One Time, and BP-032 Identity Theft and Patient Misidentification, "Red Flag". Terry Thompson seconded the motion. The motion passed unanimously.

Nursing Report: Rhonda reported that in September there were three (3) reported restrictions with zero (0) diversions.

Patient Story: Commissioners commented on what excellent care their family members received in the Emergency Room.

Administrative Report: Representative Joe Schmick was unable to attend the October board meeting.

There was an excellence turn out by the community for the Women's Conference on October 1, 2015. CBHA and OCH estimated about 50 women attended. The next Women's Conference is in Connell at the clinic on Thursday October 29, 2015.

OCH and CBHA held their first Childbirth Education class on Monday October 19, 2015 with 11 expecting mothers attending. The second session will be on Thursday October 22, 2015. OCH and CBHA are co-sponsoring these on a quarterly basis.

Premera Blue Cross is proposing a pass rate for employee/family medical insurance.

On October 22, 2015, the Adams County Fire Department will be hosting an open house and our EMTs will be participating with the ambulance.

Surgery crew and administration will be meeting with Dr. Thein from CBHA to discuss on going dental surgery.

Articles: The Board reviewed articles regarding. "First flu case reported in Spokane," from Spokesman.com, October 14 2015; "Kadlec nurses, hospital officials continue contract talks" from Tri-City Herald, October 16 2015; "3-D technology finds some hidden cancers but can cost more (3-D Mammogram)" from Herald Net, October 4,2015;

Process Feedback: None

Executive Session: Executive Session: President McCullough stated that the Board would meet in closed Executive Session for approximately 20 minutes per: 1) RCW 70.44.062(2) to review and discuss quality improvement activities and 2) RCW 42.30.110(g) to review and discuss the performance of a public employee. Any final action of the board of commissioners would be taken in open session. A complete legal citation of the above was available in the agenda to this meeting, upon request, and as cited below:

1) RCW 70.44.062(2) whereby all meetings, proceedings, and deliberations of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 and all meetings, proceedings, and deliberations of the board of commissioners, its staff or agents, to review the report or the activities of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 may, at the discretion of the quality improvement committee or the board of commissioners, be confidential and may be conducted in executive session. Any review conducted by the board of commissioners or quality improvement committee, or their staffs or agents, shall be subject to the same protections, limitations, and exemptions that apply to quality improvement activities under RCW 4.24.240, 4.24.250, 43.70.510, and 70.41.200. However, any final action of the board of commissioners on the report of the quality improvement committee shall be done in public session, and

2) RCW 42.30.110(g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a

meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging an employee, that action shall be taken in a meeting open to the public.

The Executive Session is expected to last 20 minutes.

The Executive Session convened at 5:50 p.m.

Resumption of Open Session: The open session resumed at 6:10 p.m.

Adjournment: The meeting adjourned at 6:10 p.m.

Bob Carlson, Secretary