



315 North 14<sup>th</sup> Ave  
Othello, WA 99344-1297  
[P] 509.488.2636  
[F] 509.331.2617

[www.othellocommunityhospital.org](http://www.othellocommunityhospital.org)

**Adams County Public Hospital District No. 3  
Regular Meeting of the Board of Commissioners**

Thursday October 1, 2015

CONFERENCE ROOM

Board Meeting: 4:00 p.m.

**Regular Board Meeting**

1. Call to Order
2. Comments from Audience
3. Auxiliary Report
4. Medical Staff
5. Department Report:
6. Conflict of Interest Declarations
7. Consent Agenda
  - A. August 27, 2015 Regular Board; September 10, 2015 Board Policy; September 15, 2015 Building and Grounds; September 22, 2015 Finance; September 22, 2015 Personnel Committee meeting minutes.
  - B. Claims and payroll
  - C. Bad debts and charity care.
8. Patient Satisfaction Survey
9. Financial and Statistical Report
10. Old Business
  - A. TRANE Investment Grade Audit
  - B. Asphalt Sealcoating and repairs to parking lot and sidewalk
11. New Business
  - A. Board Policies
  - B. Reschedule October 22, 2015 Regular Board meeting

12. Administrative Report
  - A. Nursing Report
  - B. Patient Story
  - C. Strategic Planning

13. Articles

14. Process Feedback

15. **Executive Session**

The Board will meet in closed Executive Session per: 1) RCW 70.44.062(2) whereby all meetings, proceedings, and deliberations of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 and all meetings, proceedings, and deliberations of the board of commissioners, its staff or agents, to review the report or the activities of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 may, at the discretion of the quality improvement committee or the board of commissioners, be confidential and may be conducted in executive session. Any review conducted by the board of commissioners or quality improvement committee, or their staffs or agents, shall be subject to the same protections, limitations, and exemptions that apply to quality improvement activities under RCW 4.24.240, 4.24.250, 43.70.510, and 70.41.200. However, any final action of the board of commissioners on the report of the quality improvement committee shall be done in public session; and 2) per RCW 42.30.110(g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging an employee, that action shall be taken in a meeting open to the public.

The Executive Session is expected to last 30 minutes.

16. Adjournment



315 North 14<sup>th</sup> Ave  
Othello, WA 99344-1297  
[P] 509.488.2636  
[F] 509.331.2617

[www.othellocommunityhospital.org](http://www.othellocommunityhospital.org)

**Adams County Public Hospital District No. 3**  
**Board of Commissioners Meeting Minutes**  
September 2015 Meeting  
held on October 1, 2015

**Present:** Shirley McCullough, Bob Carlson, Larry McCourtie, Terry Thompson, and Lynda Bowers

**Others Present:** Tina Bernsen, Rhonda Golladay, Melissa Love, and Connie Agenbroad

**Call to Order:** President McCullough called the meeting to order at 4:05 p.m. President McCullough announced that the meeting is being recorded. President McCullough asked if everyone could hear her. All present acknowledged they could hear her.

**Comments from Audience:** None

**Auxiliary Report:** Auxiliary is checking on possibly having a table at the Christmas Bazaar.

**Medical Staff Report:** Larry McCourtie made a motion to approve medical staff privileges for Dr. Jay Callarman, D.P.M. moving from provisional to Podiatrist. Terry Thompson seconded the motion. The motion passed unanimously.

**Department Report:** Tina Bernsen presented the new central monitoring system

**Conflict of Interest Declarations:** None

**Approval Consent Agenda:** Bob Carlson made a motion to approve the Consent Agenda comprised of the; 1) August 27, 2015 Regular Board; 2) September 10, 2015 Board Policy Committee; 3) September 15, 2015 Building and Grounds Committee; 4) September 22, 2015 Finance; 5) September 22, 2015 Personnel Committee; 6) Claims and payroll in the amounts of \$2,328,286.57; 7) Bad Debts and Charity care in the amounts of \$129,767.24 and \$9,728.95 respectively. Terry Thompson seconded the motion. The motion passed unanimously.

**Patient Satisfaction:** Mindy Gonzalez presented patient satisfaction surveys for Outpatient services, ER services, and Inpatient services.

**Financial Report:** For the month ending, August, 2015, OCH incurred an operating loss (including approximately \$50,573 in hospital levy; \$39,765 in EMS levy; and \$44,448 in Meaningful Use monthly revenue) in the amount of \$45,718 with investment gain of \$30,025 for a total net loss of \$15,693; year-to-date operating loss (including approximately \$404,584 in hospital levy; \$318,120 in EMS levy; and \$355,576 in Meaningful Use year-to-date revenue) was \$42,866 with investment gain of \$253,581 for a year-to-date gain of \$210,716.

**Old Business:** TRANE Investment Grade Audit is in process. Asphalt sealcoating and repairs to parking lot and sidewalks have been completed.

**New Business: Approval of Board Policy:** Lynda Bowers made a motion to approve revisions to BP-022 Policy on Employee, Patient, Volunteer, Visitor, Vendor and Medical Staff Conduct, BP-023 Patient Rights and Responsibilities, BP-024 Prompt Resolution of Patient Grievances, BP-025 Board Agenda Development and Participation, and BP-026 Conflict of Interest – General. Terry Thompson seconded the motion. The motion passed unanimously.

**Approval of Resolution 15-09-Reschedule October 22, 2015 Regular Board Meeting:** Bob Carlson made a motion to approve Resolution 15-09 adjourning the October 22, 2015, regular Board meeting and rescheduling it to October 21, 2015 at 4:30 p.m. Larry McCourtie seconded the motion. The motion passed unanimously.

Budget Hearing date will be October 21, 2015 at 4:15 p.m. with the Regular Board meeting immediately following.

Finance Committee will be on October 20, 2015 at 12:00 p.m. Personnel Committee will be October 20, 2015 at 8:00 a.m.

**Nursing Report:** Rhonda reported that in August there were three (3) reported restriction with zero (0) diversions.

**Patient Story:** Rhonda discussed patient stories pertaining to a MVA and a heart attack.

**Administrative Report:** The hospital fair booth at the Adams County Fair was a great success. Connie heard many positive comments from community members about the hospital being involved with the fair.

OCH and CBHA will host two (2) Women's Health Conferences. The first one is scheduled for October 1, 2015 at the Nazarene church from 6:00 p.m. to 9:00 p.m. and the second one is scheduled for October 29, 2015 at the Connell clinic from 6:00 p.m. to 9:00 p.m. Lue Cole, Mammography Technician, and Marcia Bougher will be speaking. The hospital will have an information booth and dietary will be providing refreshments.

OCH and CBHA are collaborating on 5-D OB ultrasounds that will be done at CBHA Othello and CBHA Mattawa.

On October 22, 2015, the Adams County Fire Department will be hosting an open house and our EMTs will be participating with the ambulance.

Connie read an email she received from Shawn Logan on what an excellent job the EMT's did on taking care of an injury person at the fair.

A retirement party was held for Tenna Harrison on September 30, 2015. Tenna has worked for the hospital for 38 years.

Tina reported that Columbia Basin Technical Skills Center (CBTECH) and OCH would be collaborating together with training of the CBTECH nursing aide program.

Eliot Diamond from the Studer group will be here for a presentation Monday November 9, 2015 at 4:30 p.m.

Representative Joe Schmick would like to attend October's board meeting. Connie will confirm with him.

**Articles:** The Board reviewed articles regarding, "Samaritan Healthcare's CEO resigned, interim CEO appointed," from iFIBER One News, September 14 2015; "Washington State receives \$8.5 million from HHS to expand primary care services" from State of Reform, September 16, 2015; "Hospital detentions of mentally ill increasing" from Seattle PI, September 7, 2015; "More than 164,000 sign up through health exchanges" from Seattle PI, September 8, 2015; "Washington State's Cesarean Section Rates Declining" from NBC Right Now, September 1, 2015.

**Process Feedback:** None

**Executive Session: Executive Session:** President McCullough stated that the Board would meet in closed Executive Session for approximately 30 minutes per: 1) RCW 70.44.062(2) to review and discuss quality improvement activities and 2) RCW 42.30.110(g) to review and discuss the performance of a public employee. Any final action of the board of commissioners would be taken in open session. A complete legal citation of the above was available in the agenda to this meeting, upon request, and as cited below:

1) RCW 70.44.062(2) whereby all meetings, proceedings, and deliberations of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 and all meetings, proceedings, and deliberations of the board of commissioners, its staff or agents, to review the report or the activities of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 may, at the discretion of the quality improvement committee or the board of commissioners, be confidential and may be conducted in executive session. Any review conducted by the board of commissioners or quality improvement committee, or their staffs or agents, shall be subject to the same protections, limitations, and exemptions that apply to quality improvement activities under RCW 4.24.240, 4.24.250, 43.70.510, and 70.41.200. However, any final action of the board of commissioners on the report of the quality improvement committee shall be done in public session, and

2) RCW 42.30.110(g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging an employee, that action shall be taken in a meeting open to the public.

The Executive Session is expected to last 30 minutes.

The Executive Session convened at 5:30 p.m. At 6:00 p.m., Executive Session was extended for 25 minutes with public notification.

**Resumption of Open Session:** The open session resumed at 6:25 p.m.

**Adjournment:** The meeting adjourned at 6:25 p.m.

Bob Carlson, Secretary