

**Adams County Public Hospital District No. 3
Regular Meeting of the Board of Commissioners**

Thursday September 18, 2014

CONFERENCE ROOM

Light Supper: 5:30 p.m.
Board Meeting: 6:00 p.m.

Regular Board Meeting

1. Call to Order
2. Comments from Audience, not to exceed three minutes per individual
3. Auxiliary Report
4. Medical Staff
5. Department Report
6. Conflict of Interest Declarations
7. Consent Agenda
 - A. August 28, 2014 Regular Board; September 3, 2014 Building and Grounds Committee; September 15, 2014 Finance Capital Equipment Budget Committee, September 16, 2014 Finance; September 17, 2014 Personnel Committee.
 - B. Claims and payroll
 - C. Bad debts and charity care.
8. Patient Satisfaction Survey
9. Financial and Statistical Report
10. Old Business
 - A. WSHA 82nd Annual Meeting Tuesday October 14, 2014 through Thursday October 16, 2014
11. New Business
 - A. Approval of purchase of Colonoscope
 - B. Budget Hearing Date October 23, 2014 6:00 p.m.
 - C. October "National Breast Cancer Awareness" OCH is teaming up with CBHA for a Women Health Conference to be held Tuesday October 14, 2014

12. Administrative Report
 - A. Nursing Report
 - B. Patient Story
 - C. Strategic Planning

13. Articles

14. Process Feedback

15. Executive Session

The Board will meet in closed Executive Session per: 1) RCW 70.44.062(2) whereby all meetings, proceedings, and deliberations of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 and all meetings, proceedings, and deliberations of the board of commissioners, its staff or agents, to review the report or the activities of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 may, at the discretion of the quality improvement committee or the board of commissioners, be confidential and may be conducted in executive session. Any review conducted by the board of commissioners or quality improvement committee, or their staffs or agents, shall be subject to the same protections, limitations, and exemptions that apply to quality improvement activities under RCW 4.24.240, 4.24.250, 43.70.510, and 70.41.200. However, any final action of the board of commissioners on the report of the quality improvement committee shall be done in public session; and 2) per RCW 42.30.110(g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging an employee, that action shall be taken in a meeting open to the public.

The Executive Session is expected to last 15 minutes.

16. Adjournment

Adams County Public Hospital District No. 3
Board of Commissioners Meeting Minutes
September 18, 2014

Present: Shirley McCullough, Lynda Bowers, Bob Carlson, Larry McCourtie, and Terry Thompson

Others Present: Mark Bunch, Mindy Gonzalez, Tina Bernsen, Rhonda Golladay, Connie Agenbroad, Melissa Love and Eric Pague (Othello Outlook).

Call to Order: President McCullough called the meeting to order at 6:00 p.m. President McCullough announced that the meeting is being recorded. President McCullough asked if everyone could hear her. All present acknowledged they could hear her.

Comments from Audience: None

Auxiliary Report: The Board of Commissioners signed a thank you card for the Auxiliary.

Medical Staff Report: None

Department Report: None

Conflict of Interest Declarations: None

Approval Consent Agenda: Bob Carlson made a motion to approve the Consent Agenda comprised of the: 1) August 28, 2014 Regular Board; 2) September 13, 2014 Building and Ground Committee; 3) September 15, 2014 Finance Capital Equipment; 4) September 16, 2014 Finance ; 5) September 17, 2014 Personnel Committee; 6). Claims and payroll in the amounts of \$1,922,236.70; 7) Bad Debts and Charity care in the amounts of \$165,148.21 and \$63,978.33, respectively. Terry Thompson seconded the motion. The motion passed unanimously.

Patient Satisfaction: Mindy Gonzalez presented the August 2014 data.

Financial Report: For the month ending, August, 2014, OCH incurred an operating loss (including approximately \$45,600 in hospital levy; \$36,300 in EMS levy; and \$54,200 in Meaningful Use monthly revenue) in the amount of \$233,143 with investment gain of \$34,275 for a total net loss of \$227,921; year-to-date operating gain (including approximately \$3364,800 in hospital levy; \$290,400 in EMS levy; and \$433,600 in

Meaningful Use year-to-date revenue) was \$234,196 with investment gain of \$290,570 for a year-to-date gain of \$524,766.

Old Business: Connie reminded everyone of the upcoming WSHA 82nd Annual Meeting Tuesday October 14, 2014 through Thursday October 16, 2014.

New Business:

Approval of purchase of Colonoscope: Terry Thompson made a motion to approve the purchase of Colonoscope not to exceed \$8,100.00. Bob Carlson seconded the motion. The motion passed unanimously.

Budget Hearing date will be October 23, 2014 at 6:00 p.m. with the Regular Board meeting immediately following.

October is “National Breast Cancer Awareness” and OCH is teaming up with CBHA for a Women’s Health Workshop on Tuesday October 14, 2014. Lue Cole, mammogram technician from the hospital will be one of the special speakers.

Nursing Report: Rhonda Golladay reported there was one (1) restriction with no patients diverted during the month of August 2014.

Patient Story: There was no patient story.

Administrative Report: The Laboratory department was surveyed by the DOH on September 10, 2014 and September 11, 2014 and received no deficiencies.

Othello Community Hospital received an award plaque for being “Most Wired Hospital” for 2014.

On October 7, 2014, Connie will be attending a meeting in Spokane with the Eastern Washington Critical Access Hospital Network (CAHN).

AWPHD is in the progress of creating an online “Open Government” training for Board Commissioners; as soon as Connie receives notice of when this will be she will notify the commissioners. On October 7, 2014, Mindy Gonzalez and Melissa Love will attend a training session for Public Records Officers at Samaritan Hospital.

Articles: The Board reviewed articles regarding “ACLU criticizes WSU ties to Providence ” from TDN.com, August 28, 2014; “ER wait time ads sending wrong message” from The Spokesman-Review, August 29, 2014; “Washington state health exchanges see growth in enrollment” from The Puget Sound Business Journal, September 5, 2014; “Gov’t forecasts rising health care inflation” from TDN.com, September 3, 2014.

Process Feedback: None

Executive Session: President McCullough stated that the Board would meet in closed Executive Session for approximately 15 minutes per: 1) RCW 70.44.062(2) to review and

discuss quality improvement activities and 2) RCW 42.30.110(g) to review and discuss the performance of a public employee. Any final action of the board of commissioners would be taken in open session. A complete legal citation of the above was available in the agenda to this meeting, upon request, and as cited below:

1) RCW 70.44.062(2) whereby all meetings, proceedings, and deliberations of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 and all meetings, proceedings, and deliberations of the board of commissioners, its staff or agents, to review the report or the activities of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 may, at the discretion of the quality improvement committee or the board of commissioners, be confidential and may be conducted in executive session. Any review conducted by the board of commissioners or quality improvement committee, or their staffs or agents, shall be subject to the same protections, limitations, and exemptions that apply to quality improvement activities under RCW 4.24.240, 4.24.250, 43.70.510, and 70.41.200. However, any final action of the board of commissioners on the report of the quality improvement committee shall be done in public session, and

2) RCW 42.30.110(g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging an employee, that action shall be taken in a meeting open to the public.

The Executive Session is expected to last 15 minutes.

The Executive convened at 6:37 p.m.

Resumption of Open Session: The open session resumed at 6:55p.m.

Adjournment: The meeting adjourned at 6:56 p.m.

Bob Carlson, Secretary