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**Adams County Public Hospital District No. 3
Regular Meeting of the Board of Commissioners**

Thursday June 28, 2018
Board Meeting: 4:00 p.m.
Light Dinner to follow
CONFERENCE ROOM
Regular Board Meeting

1. Call to Order
2. Comments from Audience
3. Auxiliary Report
4. Medical Staff Report
5. Department Report
6. Conflict of Interest Declarations
7. Consent Agenda
 - A. May 31, 2018 Regular Board; June 28, 2018 Finance; June 28, 2018 Personnel Committee meeting minutes
 - B. Claims and payroll
 - C. Bad debts and charity care.
8. Patient Satisfaction Survey
9. Financial and Statistical Report
10. Old Business:
11. New Business:
12. Administrative Report
 - Nursing Report
 - Patient Story
 - CEO Report
13. Articles

14. Process Feedback

15. Executive Session: The Board will meet in closed Executive Session per: 1) RCW 70.44.062(2) whereby all meetings, proceedings, and deliberations of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 and all meetings, proceedings, and deliberations of the board of commissioners, its staff or agents, to review the report or the activities of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 may, at the discretion of the quality improvement committee or the board of commissioners, be confidential and may be conducted in executive session. Any review conducted by the board of commissioners or quality improvement committee, or their staffs or agents, shall be subject to the same protections, limitations, and exemptions that apply to quality improvement activities under RCW 4.24.240, 4.24.250, 43.70.510, and 70.41.200. However, any final action of the board of commissioners on the report of the quality improvement committee shall be done in public session; and 2) per RCW 42.30.110(g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging an employee, that action shall be taken in a meeting open to the public.

The Executive Session is expected to last 30 minutes.

16. Adjournment



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**Adams County Public Hospital District No. 3
Board of Commissioners Meeting Minutes
June 28, 2018**

Present: Larry McCourtie, Shirley McCullough, Lynda Bowers, Bob Carlson

Others Present: Connie Agenbroad, Mark Bunch, Mary Garza, Rhonda Golladay, Tina Bernsen, Jim Lomax, Tiffany Cutforth Golladay, and Michael Stevenson

Call to Order: President McCourtie called the meeting to order at 4:00 p.m. President McCourtie announced that the meeting is being recorded. President McCourtie asked if everyone could hear him. All present acknowledged they could hear him.

Comments from Audience: None

Auxiliary Report: Mary Garza gave an update on the Auxiliary. The golf outing was a great success. Auxiliary Committee is still working on final numbers but preliminary gross was estimated at \$31,000.00. There were 20 teams registered but one team did not show up. There were about 86 golfers. It was recommended that the Board send out a thank you letter to all the hospital departments thanking them for the wonderful auction items they donated. Mary Garza will draft a thank you letter for Board signature. The next Auxiliary meeting will be Tuesday July 3, 2018 10:00 am.

Medical Staff Report: Medical Staff recommends Board approval for the following: Provisional appointment Sleep Center: Dr. Cheta Nand, M.D.; and Teleradiology Integra Imaging: Garrett DeJesus, M.D.; Matthew Mesick, M.D.; Richard Nguyen, M.D.; and Richard Gormley, M.D. Shirley McCullough made a motion to approve Medical Staff appointments. Lynda Bowers seconded the motion. The motion passed unanimously.

Department Report: None

Conflict of Interest Declarations: None

Approval Consent Agenda: Before approval of the consent agenda, Mark Bunch stated that there was an account removed from the Skip and Doubtful report, therefore the amount reported is smaller than originally reviewed at the Finance Committee on June 28, 2018. Bob Carlson made a motion to approve the Consent Agenda comprised of the; 1) May 31, 2018 Regular Board; June 28, 2018 Finance; and June 28, 2018 Personnel Committee Minutes. 2) Claims, payroll, payroll taxes, and Auxiliary in the amount of \$1,339,286.83. 3) Bad Debts and Charity care in the amounts of \$160,800.24 and \$62,796.56 respectively. Lynda Bowers seconded the motion. The motion passed unanimously.

Patient Satisfaction: None

Financial Report: For the month ending, May, 2018, OCH incurred an operating loss (including approximately \$36,180 in disproportionate share; \$72,791 in hospital levy; and \$46,250 in EMS levy) in the amount of \$174,477 with investment gain of \$22,311 for a total net loss of \$152,166; year-to-date operating loss (including approximately \$180,901 in disproportionate share; \$363,958 in hospital levy; and \$231,250 in EMS levy;) was \$1,416,361 with investment gain of \$115,046 for a year-to-date loss of \$1,301,315.

Approval of Resolution 18-07 to authorize reclassification of \$750,000 from the Funded Depreciation Account to the Operating Account, to be applied as necessary to meet the ongoing operational cash flow needs: Bob Carlson made a motion to approve Resolution 18-07. Shirley McCullough seconded the motion. The motion passed unanimously.

Old Business: Commissioners and guests were given a tour the Sleep center.

New Business: Connie Agenbroad asked for approval of a new ice machine for the patient floor. Lynda Bowers made a motion to approve a new ice machine not to exceed \$5,300.00. Bob Carlson seconded the motion. The motion passed unanimously.

Nursing Report: Rhonda Golladay reported that there was zero (0) admission restrictions with zero (0) diversions for May.

CEO Report: Connie Agenbroad informed the Commissioners that effective July 1, 2018 the amount for official meetings has been increased to \$128.00 and no more than \$12,288 per year according to RCW 70.44.050.

Connie Agenbroad asked for Board evaluation of the Rural Health Conference in Chelan. Some thoughts and ideas were:

- Planning for employee retirements and replacements

- Board education: Medical Staff Credentialing, Opioid Crisis, Performance Improvement, Public Records Requests – Connie will prepare a list for monthly education for the Board.

- CPR training

- The Board asked for slides from the conference

Connie Agenbroad has been asked to go to Washington DC with WSHA and AWPHD for rural advocacy days to meet with members of Congress and CMS. This will be the last week of September 2018. The Board meeting for September will need to be changed. This is also open to Board Commissioners should you choose to go.

Connie Agenbroad discussed the recent DOH/CMS survey that was conducted on June 5, 2018 through June 8, 2018.

Articles: None

Process Feedback: None

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The Executive Session is expected to last thirty (30) minutes.

The Executive Session convened at 5:05 p.m. At 5:35 p.m., the executive session was extended for additional 10 minutes.

Resumption of Open Session: The open session resumed at 5:45 p.m.

President McCourtie stated that on Wednesday July 11, 2018 starting at 9:00 am a Special Board meeting will be held to interview applicant/candidates for appointment to the board.

Adjournment: The meeting adjourned at 5:48 p.m.

Respectfully submitted,



Bob Carlson, Secretary